Rules and Regulations of the State of Georgia

Department 50 GEORGIA STATE BOARD OF ARCHITECTS AND INTERIOR DESIGNERS

Current through Rules and Regulations filed through November 6, 2026

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ADMINISTRATIVE HISTORY

The **Administrative History** following each Rule gives the date on which the Rule was originally filed and its effective date, as well as the date on which any amendment or repeal was filed and its effective date. Principal abbreviations used in the Administrative History are as follows:

f. - filed

eff. - effective

R. - Rule (Abbreviated only at the beginning of the control number)

Ch. - Chapter (Abbreviated only at the beginning of the control number)

ER. - Emergency Rule

Rev. - Revised

Note: Emergency Rules are listed in each Rule's Administrative History by Emergency Rule number, date filed and effective date. The Emergency Rule will be in effect for 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule is adopted, as specified by the Agency.

Chapters 50-1 entitled "Organization", 50-2 entitled "Registration for Practice of Architects", 50-3 entitled "Partnership - Proper Use of Name", and 50-4 entitled "Examinations" have been adopted. Filed and effective June 30, 1965.

Rules 50-1-.03 and 50-4-.01 have been repealed and new Rules adopted. Filed November 8, 1967; effective November 27, 1967.

Rule 50-4-.01 has been amended. Filed January 28, 1970; effective February 16, 1970.

Rule 50-4-.01 has been amended. Filed November 6, 1972; effective November 26, 1972.

Rules 50-1-.01 to .03, 50-2-.01, .02, 50-4-.01, .02 have been amended. Rules 50-1-.04 to .07, 50-2-.03, 50-3-.01, 50-4-.03, .04 have been repealed and new Rules adopted. Rules 50-1-.08, 50-2-.04 have been repealed. Rules 50-3-.02, .03 have been adopted. Chapter 50-5 entitled "Fees" has been adopted. Filed November 14, 1975; effective December 4, 1975.

Rule 50-3-.03 has been amended. Filed April 27, 1988; effective May 17, 1988.

Rule 50-4-.01, .02 and 50-5-.02 have been amended. Filed August 10, 1989; effective August 30, 1989.

Rule 50-7-.02 has been amended. Filed June 11, 1991; effective July 1, 1991.

Rule 50-4-.02(3) had been amended. Filed April 19, 1993; effective May 9, 1993.

Rule 50-1-.01 has been amended. Chapters 50-3 to 50-8 have been amended. Chapter 50-9 has been repealed and a new Chapter adopted. Chapter 50-10 entitled "Registered Interior Designer Registration Requirements", 50-11 entitled "Registered Interior Designer Continuing Education", 50-12 entitled "Registered Interior Designer Fees" and 50-13 entitled "Procedural Rules" have been adopted. Filed May 19, 1993; effective June 8, 1993.

Rule 50-10-.04 has been repealed and a new Rule adopted. Filed October 27, 1994; effective November 16, 1994.

Rules 50-5-.02 and 50-6-.01 have been amended. Filed March 28, 1995; effective April 17, 1995.

Rule 50-11-.04 has been amended. Filed August 29, 1997; effective September 18, 1997.

Chapter 50-1 Introduction has been amended. Rules 50-1-.01 to .04, .06, .07, 50-4-.01, .02, 50-5-.01, 50-7-.01 to .03, 50-9-.01 to .05, 50-12-.01, and 50-13-.01 have been amended. Rule 50-5-.01 and 50-7-.04 have been repealed. Filed August 14, 2002; effective September 3, 2002.

Chapter 50-6 has been repealed and a new Chapter adopted. Filed April 1, 2003; effective April 21, 2003.

Chapters 50-2 and 50-8 have been repealed and new Chapters adopted. Chapter 50-2A entitled "Signing and Sealing Documents as Registered Architect" has been adopted. Filed May 19, 2004; effective June 8, 2004.

Rule 50-4-.01 has been amended. Filed November 1, 2005; effective November 21, 2005.

Rule 50-4-.01 has been repealed and a new Rule adopted. Filed May 15, 2006; effective June 4, 2006.

Rules 50-6-.08 and 50-9-.06 have been adopted. Rule 50-10-.02 has been amended. Filed September 8, 2006; effective September 28, 2006.

Rules 50-3-.01 to .03 have been repealed and new Rules adopted. Filed July 2, 2007; effective July 22, 2007.

Rule 50-11-.01(1) has been amended. Filed March 28, 2008; effective April 17, 2008.

Rule 50-6-.03 has been repealed and a new Rule adopted. Filed December 23, 2008; effective January 12, 2009.

Rule 50-9-.07 has been adopted. Filed September 21, 2010; effective October 11, 2010.

Rule 50-7-.02 repealed and readopted. F. May 7, 2012; eff. May 27, 2012.

Rule 50-7-.01 amended. F. Jan. 30, 2013; eff. Feb. 19, 2013.

Rules 50-2A-.01, 50-2A-.02, 50-7-.01 amended. Rules 50-4-.01, 50-4-.03, 50-7-.02 repealed and new Rules adopted. F. Feb. 25, 2014; eff. Mar. 17, 2014.

Rules 50-2-.03, 50-10-.06 adopted. F. Oct. 20, 2020; eff. Nov. 9, 2020.

Cite as Ga. Comp. R. & Regs. R. dept. 50, ADMINISTRATIVE HISTORY

Chapter 50-1. ORGANIZATION.

Rule 50-1-.01. Organization of Board.

The State Board of Architects and Interior Designers shall be comprised of nine (9) appointed members, six (6) of the members shall be registered architects who hold a current license in this state and who shall be residents of this state, two (2) shall be registered interior designers who are residents of this state and who have been interior designers for at least ten years and who have passed an examination approved by the Board, and one (1) shall be a resident of this state and have no connection with the practice or profession of architecture or interior design as set forth in Code Section 43-3-2.

Cite as Ga. Comp. R. & Regs. R. 50-1-.01
Authority: O.C.G.A. Secs. 43-1-1, 43-4-2, 43-4-5, 43-4-10, 43-4-31.
History. Original Rule entitled "Organization of Board" adopted. F. and eff. June 30, 1965.
Amended: F. Nov. 14, 1975; eff. Dec. 4, 1975.
Amended: F. Nov. 7, 1980; eff. Nov. 27, 1980.
Repealed: New Rule of same title adopted. F. Dec. 16, 1982; eff. Jan. 5, 1983.
Repealed: New Rule of same title adopted. F. Oct. 18, 1985; eff. Nov. 7, 1985.
Repealed: New Rule of same title adopted. F. Apr. 28, 1987; eff. May 18, 1987.
Repealed: New Rule of same title adopted. F. May 19, 1993; eff. June 8, 1993.
Amended: F. Aug. 14, 2002; eff. Sept. 3, 2002.

Rule 50-1-.02. Headquarters.

The headquarters of the Board shall be the office of the Division Director, Professional Licensing Boards, 237 Coliseum Drive, Macon, Georgia 31217. The public may obtain information and submit requests at the office of the Division Director.

Cite as Ga. Comp. R. & Regs. R. 50-1-.02
Authority: O.C.G.A. Secs. 43-1-3, 43-1-19.
History. Original Rule entitled "Headquarters" adopted. F. and eff. June 30, 1965.
Amended: F. Nov. 14, 1975; eff. Dec. 4, 1975.
Amended: F. Aug. 14, 2002; eff. Sept. 3, 2002.

Rule 50-1-.03. Meetings.

Meetings of the Board shall be held at the headquarters of the Board, unless another meeting location is requested by the President and approved by the Division Director.

Cite as Ga. Comp. R. & Regs. R. 50-1-.03
Authority: O.C.G.A. Secs. 43-1-2, 43-4-5, 43-4-9.
History. Original Rule entitled "Meetings" adopted. F. and eff. June 30, 1965.
Amended: F. Nov. 8, 1967; eff. Nov. 27, 1967.
Amended: F. Nov. 14, 1975; eff. Dec. 4, 1975.
Amended: F. Aug. 14, 2002; eff. Sept. 3, 2002.

Rule 50-1-.04. Officers.

The members of the Board shall elect from their number a President and shall also elect one member who, in the absence or disability of the President, shall perform his duties using the title "Vice-President". Said officers shall hold office for one year or until their successors shall have been elected and qualified.

Cite as Ga. Comp. R. & Regs. R. 50-1-.04
Authority: O.C.G.A. Secs. 43-4-4, 43-4-9.
History. Original Rule entitled "Quorum" adopted. F. and eff. June 30, 1965.
Repealed: New Rule entitled "Officers" adopted. F. Nov. 14, 1975; eff. Dec. 4, 1975.
Repealed: New Rule of same title adopted. F. July 11, 1984; eff. July 31, 1984.
Amended: F. Aug. 14, 2002; eff. Sept. 3, 2002.

Rule 50-1-.05. President.

The President shall preside at all meetings of the Board, appoint committees and perform the usual duties of his office.

Cite as Ga. Comp. R. & Regs. R. 50-1-.05
Authority: O.C.G.A. Ga. L. 1919, p. 126.
History. Original Rule entitled "Officers" adopted. F. and eff. June 30, 1965.
Repealed: New Rule entitled "President" adopted. F. Nov. 14, 1975; eff. Dec. 4, 1975.

Rule 50-1-.06. Secretary.

The Division Director shall serve as Secretary of the Board and perform for the Board those duties set forth in O.C.G.A. Title 43, Chapter 1.

Cite as Ga. Comp. R. & Regs. R. 50-1-.06
Authority: O.C.G.A. Secs. 43-4-5, 43-4-9.
History. Original Rule entitled "President" adopted. F. and eff. June 30, 1965.
Repealed: New Rule entitled "Secretary" adopted. F. Nov. 14, 1975; eff. Dec. 4, 1975.
Amended: F. Aug. 14, 2002; eff. Sept. 3, 2002.

Rule 50-1-.07. Seal.

The Board shall adopt a seal for its own use and shall have the words "Georgia State Board of Architects and Interior Designers" inscribed thereon, and the Division Director shall have the care and custody thereof.

Cite as Ga. Comp. R. & Regs. R. 50-1-.07
Authority: O.C.G.A. Secs. 43-1-2, 43-1-3, 43-4-9.
History. Original Rule entitled "Secretary" adopted. F. and eff. June 30, 1965.
Repealed: New Rule entitled "Seal" adopted. F. Nov. 14, 1975; eff. Dec. 4, 1975.
Repealed: New Rule of same title adopted. F. Oct. 18, 1985; eff. Nov. 7, 1985.
Amended: F. Aug. 14, 2002; eff. Sept. 3, 2002.

Rule 50-1-.08. Repealed.

Cite as Ga. Comp. R. & Regs. R. 50-1-.08
Authority: Ga. L. 1919, p. 126, Ga. L. 1931, p. 37, Ga. L. 1952, pp. 461, 462.
History. Original Rule entitled "Seal" adopted. F. and eff. June 30, 1965.
Repealed: F. Nov. 14, 1975; eff. Dec. 4, 1975.

Chapter 50-2. REGISTRATION TO PRACTICE UNDER TITLE OF ARCHITECT.

Rule 50-2-.01. Registration to Practice Under Title of Architect.

(1) Except as provided in paragraph (2) any person wishing to practice architecture in this State under the title of "Architect" shall, before being presented or known as an Architect and before undertaking in any manner to practice architecture in this State, shall make application to the State Board of Architects and Interior Designers and, upon being found qualified by the Board, secure there from a certificate of qualification to practice under the title "Architect" and be duly registered. Application forms may be acquired from the Division Director and each applicant shall be required to certify thereon that he has read and studied the Law.

(2) Nothing in this section shall disallow an architect, who is duly licensed to practice architecture in a state other than Georgia or another country and who also holds an NCARB certificate, from offering architectural services in response to a request for qualifications, during an interview, or through a design competition. Any offering or practice beyond this exception requires registration as a Georgia Architect.

Cite as Ga. Comp. R. & Regs. R. 50-2-.01
Authority: O.C.G.A. Secs. 43-4-9 to 43-4-12, 43-4-14, 43-4-17.
History. Original Rule entitled "Registration" adopted. F. and eff. June 30, 1965.
Repealed: New Rule entitled "Registration to Practice Under Title of Architect" adopted. F. Nov. 14, 1975; eff. Dec. 4, 1975.
Repealed: New Rule of same title adopted. F. Oct. 18, 1985; eff. Nov. 7, 1985.
Repealed: New Rule of same title adopted. F. May 19, 2004; eff. June 8, 2004.

Rule 50-2-.02. Certificates.

The State Board of Architects and Interior Designers shall issue certificates of qualification to, and duly register, all applicants found to be entitled to practice under the title of "Architect" as provided in the Law of the State and the Rules and Regulations of the Board. Each certificate shall be signed by the President of the Board and the Division Director.

Cite as Ga. Comp. R. & Regs. R. 50-2-.02
Authority: O.C.G.A. Secs. 43-4-9, 43-4-11, 43-4-12.

History. Original Rule entitled "Certificates" adopted. F. and eff. June 30, 1965.
Amended: F. Nov. 14, 1975; eff. Dec. 4, 1975.
Repealed: New Rule of same title adopted. F. Oct. 18, 1985; eff. Nov. 7, 1985.
Repealed: New Rule of same title adopted. F. May 19, 2004; eff. June 8, 2004.

Rule 50-2-.03. Licensure of Veterans and Military Spouses.

(1) As used in this Rule:

(a) "Military" means the United States armed forces, including the National Guard.

(b) "Military spouse" means the spouse of a service member or transitioning service member.

(c) "Registered Architect" means a person who is technically and legally qualified and currently registered with the board to practice architecture in the State of Georgia.

(d) "Service member" means an active or reserve member of the United States armed forces, including the National Guard.

(e) "Transitioning service member" means a member of the military or active duty status or on separation leave who is within 24 months of retirement or 12 months of separation.

(2) Expedited applications. Effective July 1, 2017, military spouses and transitioning service members may qualify for expedited processing of a license application by showing that the applicant is a military spouse or transitioning service member and that the applicant has paid the fee and meets all requirements for a license issued under Chapter 4 of Title 43.

(3) Licensure by reciprocity of service members, transitioning service members, and military spouses. A service member, transitioning service member, or military spouse may qualify for a license by reciprocity where the applicant:

(a) holds a license in good standing from another state for which the training, experience, and testing substantially meets or exceeds the requirements under Georgia law to obtain a license as an architect;

(b) submits to the Board a verification of licensure from the appropriate licensing agency of another state showing that the applicant's active license is in good standing in that state;

(c) submits documentation satisfactory to the Board which verifies the applicant's status as a service member, transitioning service member, or military spouse;

(d) submits a completed application for licensure by reciprocity on a form approved by the Board, pays the required fee, and requests a license by reciprocity.

(4) Education, training, and experience obtained while in the military. A service member, transitioning service member, or military spouse may obtain credit for education and experience obtained while in the military that is required for licensure by Chapter 4 of Title 43 if he or she:

(a) submits documentation of graduation from a college or university with the major and/or hourly requirements that substantially meet or exceed the requirements under Georgia law for licensure as an architect;

(b) submits documentation showing acceptable experience doing architectural work performed under the supervision of a person whose credentials are acceptable to the Board which meet the requirements for licensure under Georgia law;

(c) submits documentation satisfactory to the Board which verifies the applicant's status as a service member, transitioning service member, or military spouse;

(d) submits proof of passing the examination required for licensure; and

(e) submits a completed application on a form approved by the Board for approval to take the licensure examination or for licensure and pays the required fee.

Cite as Ga. Comp. R. & Regs. R. 50-2-.03
Authority: O.C.G.A. §§ 43-1-34, 43-4-9, 43-4-10, 43-4-11, 43-4-31, 43-4-32, 43-4-35, 43-4-36.
History. Original Rule entitled "Certificates to Be Recorded" adopted. F. and eff. June 30, 1965.
Repealed: New Rule entitled "Signing and Sealing Documents as Registered Architect" adopted. F. Nov. 14, 1975; eff. Dec. 4, 1975.
Amended: F. Dec. 16, 1982; eff. Jan. 5, 1983.
Repealed: F. May 19, 2004; eff. June 8, 2004.
Adopted: New Rule entitled "Licensure of Veterans and Military Spouses." F. Oct. 20, 2020; eff. Nov. 9, 2020.

Rule 50-2-.04. Repealed.

Cite as Ga. Comp. R. & Regs. R. 50-2-.04
Authority: Ga. L. 1919, p. 126.
History. Original Rule entitled "Signing Drawings as "Registered Architects" adopted. F. and eff. June 30, 1965.
Repealed: F. Nov. 14, 1975; eff. Dec. 4, 1975.

Chapter 50-2A. SIGNING AND SEALING DOCUMENTS AS REGISTERED ARCHITECT.

Rule 50-2A-.01. Signing and Sealing Documents as Registered Architect.

(1) Every holder of a certificate of registration shall secure a SEAL of the design shown below, which shall appear on all documents prepared by the Architect or prepared under his responsible control; or which is a prototypical document for which the Architect of Record is assuming professional responsibility as allowed by this Chapter. The SEAL shall appear on each drawing, appear on the cover and index pages identifying all specifications covered by the index pages and appear on all other documents of service as well. For all documents of service to be submitted for the purpose of obtaining a building permit or for any other requirement as set forth by law, the architect's signature shall be applied with the issue date and purpose appropriately identified on the document.

(2) Nothing in these rules shall preclude the use of a seal and signature electronically applied to the document; however, to restrict electronic access to his seal and signature, the architect of record may elect, for all documents subsequently issued, to substitute for his seal and signature the following notation "These documents have been properly sea led and signed by (named) architect of record. Original permitted sets of these documents are on file with (name permitting authority) and are kept at the job site."

(3) All subsequent revisions to the documents shall be made under the responsible control of the architect of record and when so noted shall be considered the same as those originally signed, sealed and dated.

(4) The SEAL shall serve to identify the Architect as the author or person in responsible control of the preparation of all drawings, specifications, and other and as the Architect of Record.

(5) The SEAL in this context means the personal, professional SEAL of a Georgia Registered Architect certified under Code Chapter 43-4 to use the title Architect and practice the profession of architecture. A SEAL containing a firm name or a corporate name is not acceptable under this paragraph.

(6) An Architect shall not affix, or permit to be affixed, his SEAL or his name to any drawing, specification, or other document or perform any other act as an Architect unless holding at the time a current certificate of registration in the State of Georgia.

(7) An Architect shall only affix his seal or permit his seal to be affixed to a drawing or other instrument of service when:

(a) The instrument of service was prepared by or under the responsible control of the Architect.

(b) The documents were prepared by a Registered Interior Designer and the Architect has thoroughly reviewed or supervised the preparation of the drawings as provided in Code Section 43-4-33, or

(c) In the case of prototypical drawings, the originating Architect has given the Georgia Architect of Record full authority in writing to make revisions following a

substantive review and inspection of the documents with regard to the laws and regulations of Georgia.

(8) The improper use of the SEAL or permitting the improper use thereof is ground for discipline of a licensee. Any person not licensed who improperly uses the SEAL of another is subject to the sanctions available under Code Chapter 43-4.

(9) Description of SEAL: The SEAL shall contain the NAME of the Registered Architect, his CERTIFICATE NUMBER and shall contain the words REGISTERED ARCHITECT - STATE OF GEORGIA, all in accordance with the sample shown below. The SEAL shall comply in all respects with the sample below, including size and format. It shall be 1 3/4 inches in diameter with type font and size as indicated: State of Georgia/Ariel black, 10 pt.; Registered Architect/ Ariel black, 7 pt.; Name/ Ariel, 10 pt.; Certificate Number/ Ariel, 7 pt.

SAMPLE OF SEAL

Cite as Ga. Comp. R. & Regs. R. 50-2A-.01
Authority: O.C.G.A. §§ 43-1-24, 43-1-25, 43-4-9, 43-4-13 and 43-4-16.
History. Original Rule entitled "Signing and Sealing Documents as Registered Architect" adopted. F. May 19, 2004; eff. June 8, 2004.
Amended: F. Feb. 25, 2014; eff. Mar. 17, 2014.

Rule 50-2A-.02. Notice of Shared Responsibility.

(1) When an architect has been engaged by an Owner to provide professional services limited to the preparation of construction documents only, thereby allowing the Architect of Record limited involvement during the construction administration phase, he shall affix on all instruments of service the following statement: "(Named) Architect of Record is not responsible for interpreting the intent of the construction documents, including making modifications as may be necessary during the construction phase; and that the Architect of Record is no longer liable for the work where changes to these documents have been made."

(2) When during the course of the Construction Administration phase, services of the Architect of Record are terminated, the Architect of Record shall promptly notify the

permitting authority in writing that his services have been terminated and that he will no longer be responsible for interpreting the intent of the construction documents and accordingly is no longer liable for the work where changes to his documents have been made.

Cite as Ga. Comp. R. & Regs. R. 50-2A-.02
Authority: O.C.G.A. 43-1-24, 43-1-25, 43-4-9 and 43-4-16.
History. Original Rule entitled "Notice of Shared Responsibility" adopted. F. May 19, 2004; eff. June 8, 2004.
Amended: F. Feb. 25, 2014; eff. Mar. 17, 2014.

Rule 50-2A-.03. Signing and Sealing Prototypical Drawings.

The requirements for signing and sealing prototypical drawings shall be the same as Section 50-2A-01. In addition, the architect of record shall appropriately identify the original architect by name and address and he shall retain on file for a period of 10 years a written record authorizing the use of his prototypical documents and at what locations.

Cite as Ga. Comp. R. & Regs. R. 50-2A-.03
Authority: O.C.G.A. Secs. 43-4-9, 43-4-16.
History. Original Rule entitled "Signing and Sealing Prototypical Drawings" adopted. F. May 19, 2004; eff. June 8, 2004.

Chapter 50-3. FIRMS, PARTNERSHIPS, CORPORATIONS PROPER NAMES - ARCHITECTS.

Rule 50-3-.01. Titles.

(1) Any person who holds a current certificate of registration issued by this Board is authorized to employ the title "Architect" and to use the word "Architect" or various constructions thereof, in describing or identifying the architectural services he offers or executes in the built environment.

(2) No person, firm, sole proprietorship, partnership, corporation or limited liability company, except as otherwise provided below, may employ the title "Architect" or constructions of the word "Architect" to describe persons or services in the built environment.

Cite as Ga. Comp. R. & Regs. R. 50-3-.01
Authority: O.C.G.A. Secs. 43-4-1, 43-4-9, 43-4-10, 43-4-17.
History. Original Rule entitled "Partnerships - Proper Use of Name" adopted. F. and eff. June 30, 1965.
Repealed: New Rule entitled "Titles" adopted. F. Nov. 14, 1975; eff. Dec. 4, 1975.
Repealed: New Rule of same title adopted. F. July 2, 2007; eff. July 22, 2007.

Rule 50-3-.02. Practice.

(1) No firm, sole proprietorship, partnership, corporation or limited liability company will be registered to practice architecture.

(2) Architectural practice by firms, sole proprietorships, partnerships, corporations, and limited liability companies is permissible upon compliance with Code Section 43-4-10 and this Chapter.

(a) Such practice is permissible only if it is performed under the responsible control and authority of a Georgia registered Architect who is:

1. In the case of a corporation, a director who is employed full-time at the premises where the architectural services are performed; or

2. In the case of a partnership a partner; or

3. In the case of a limited liability company a member; or

4. An employee with an ownership interest who has been designated in writing as holding a position of authority within the firm.

(b) "Responsible Control" as used herein means that the licensed architect under whose authority such practice is performed has personal knowledge and ultimate authority for all architectural decisions in connection therewith. In the case of a corporation, partnership, limited liability company, or employee with ownership interest, the licensed architect under whose authority such practices is performed shall be identified in any contract for architectural services. Any documents prepared in such practice must be the individual signature and seal of the architect under whose authority the documents are prepared. In a partnership which includes more than one licensed architect partner, the partner who has responsible control as defined herein shall sign and seal the documents as required in Code Section 43-4. The administration of construction contracts shall be under the responsible control of the licensed architect under whose authority such work is undertaken or any other architect principal of the firm.

(c) When architectural drawings, documents, and specifications are prepared outside of the sealing architect's company, responsible control shall be demonstrated by contractual relationships, appropriate financial records, and time sheets that indicate a substantial and continuous participation in the coordination of consultants and creation of the work. Prototypical drawings shall be prepared in accordance with Board Rule 50-2A-.01(7)(c) and 50-2A-.03.

(d) A Georgia registered architect may seal a submission prepared by a Georgia registered interior designer in accordance with O.C.G.A. § 43-4-33(b).

(e) Reviewing, or reviewing and correcting the final technical submissions after they have been prepared by others does not constitute the exercise of responsible control because the reviewer has neither control over nor detailed professional knowledge of the content of such submissions throughout their preparation.

(3) Foreign corporations are cautioned that in order to do business in Georgia, they must also conform to the legal requirements applicable to foreign corporations as administered by the Office of the Secretary of State.

Cite as Ga. Comp. R. & Regs. R. 50-3-.02
Authority: O.C.G.A. Secs. 43-1-19, 43-4-1, 43-4-9, 43-4-10, 43-4-16.
History. Original Rule entitled "Group Practice" adopted. F. Nov. 14, 1975; eff. Dec. 4, 1975.
Amended: F. Dec. 16, 1982; eff. Jan. 5, 1983.
Repealed: New Rule entitled "Practice" adopted. F. July 2, 2007; eff. July 22, 2007.

Rule 50-3-.03. Names.

The statutory authorization for registered individuals, firms, sole proprietorships, partnerships, limited liability companies, and corporations offering to the public the practice of architecture or the rendering of architectural services is not an authorization to hold out as an architect any person who is not a licensed architect. For that reason, the following rules govern the manner in which registered individuals and those firms, sole proprietorships, partnerships, limited liability companies, and corporations otherwise lawfully engaged in the practice of architecture may hold themselves out to the public.

(a) Firm names composed of the real name or real names of living persons preceded or followed by the words "Architect" or "Architects" or any words, letters, figures, or constructions thereof indicating or intended to imply that the business of the firm is the practice of architecture, shall include only the name of architects currently licensed in Georgia (except as provided in Paragraph (f) below) and practicing in accordance with Code Chapter 43-4. Firm names that include the name or names of retired or deceased architects may be continued provided the requirements of Paragraphs (c), (e), and (g) below are met.

(b) Firm names composed of the real name or the real names of living persons, preceded or followed by such words as "Architect and Engineer","Architects, Engineers, and Planners", etc. or any words, letters, figures, or constructions thereof indicating or intended to imply that the business of the firm is the practice of architecture **and** any one or more of the allied professions, shall include only the names of architects currently licensed in Georgia, except as provided in Paragraph (f) below, and practicing in accordance with Code Chapter 43-4 and the names of allied professionals, practicing in accordance with all applicable codes that govern the practice of the respective allied professions. Firms names that include the name or names of deceased architects or allied

professionals may be continued provided the requirements of Paragraphs (c), (e), and (g) below are met.

(c) Firm names that include or are composed of the name or names of retired or deceased persons, who at the time of their retirement or demise were Registered Architects, may be continued provided the requirements of Paragraphs (e) and (g) below are met.

(d) Any organization engaged in the practice of architecture in this State under any business title other than the real name or real names of persons as set forth in Paragraphs (a) and (b) above, shall comply with the requirements of Paragraphs (e) and (g) below.

(e) If a firm's principal business is that of offering architectural services to the public or rendering architectural services and the firm name is composed of any business title other than the name or names of living persons or includes the name or names of living persons who are not licensed to practice architecture, the firm letterhead must include the identity of the architect or architects currently licensed to practice in Georgia in accordance with Code Chapter 43-4. All other names that appear on the letterhead as "supplemental" information shall bear the true identity and status of each person whose name so appears.

(f) In the case of Practice in Georgia by an architectural firm whose principal or base office is **not** located in this state, the firm practice in Georgia shall comply with all requirements of Code Chapter 43-4 and Chapter 50, with the exception that a minimum of one person (in Cases (a), (b), (c), (d) above) shall be an architect currently licensed to practice in Georgia; and that person shall:

1. be the architect under whose responsible control the Georgia practice shall be conducted; and

2. shall be identified as **Georgia Registered** on all firm letterheads, public identification, and instruments of service by such designation as "John J. Doe, Architect - Georgia Registration No. 0000."

(g) In the case of establishment or maintenance of a branch office in this state by an architectural firm whose principal or base office is not located in this state, such branch office must be under the full-time responsible control of an architect licensed to practice under Code Section 43-4 and who is a permanent resident of Georgia residing in the locale of such branch office.

(h) Each office regularly engaged in the practice of architecture shall have an architect duly registered with this Board, in full authority and responsible charge, having personal knowledge and supervisory control of such work.

Cite as Ga. Comp. R. & Regs. R. 50-3-.03
Authority: O.C.G.A. Secs. 43-4-1, 43-4-9, 43-4-10, 43-4-13, 43-4-16, 43-4-17, 43-4-19.
History. Original Rule entitled "Firm Names" adopted. F. Nov. 14, 1975; eff. Dec. 4, 1975.
Amended: F. Dec. 16, 1982; eff. Jan. 5, 1983.
Amended: F. Apr. 27, 1988; eff. May 17, 1988.

Repealed: New Rule entitled "Names" adopted. F. July 2, 2007; eff. July 22, 2007.

Chapter 50-4. EXAMINATIONS.

Rule 50-4-.01. Examinations.

(1) The examinations of applicants for certificates to practice architecture under the title "Architect" shall be the Architect Registration Examination® (ARE®) prepared by and administered through the National Council of Architectural Registration, as accepted by the Board from time to time.

(2) The exam must be passed in accordance with the NCARB policies current at the time the applicant takes the ARE®, all as accepted by the Board from time to time.

(3) Applicants for examination who qualify under Code Section 43-4-11(b)(1) and have enrolled in the Intern Development Program set forth in Rule 50-7-.02, shall be eligible for admission to the examination. All other applicants for examination, or parts thereof, must have met the acceptable practical experience requirements for eligibility to take the examination as provided for in Chapter 50-7 prior to admission to the examination.

(4) After administration of the examination, the contents of the examination will be treated as confidential and will not be disclosed, except in such circumstances and under such conditions as may be approved by the Board. No reuse, copying or reproduction in any manner of any portion of any examination materials is permitted without the Board's permission.

(5) The Board will not conduct with examinees reviews of any portions or divisions of their examinations.

Cite as Ga. Comp. R. & Regs. R. 50-4-.01
Authority: O.C.G.A. §§ 43-1-24, 43-1-25, 43-4-9 and 43-4-11.
History. Original Rule entitled "Examinations" adopted. F. and eff. June 30, 1965.
Repealed: New Rule of same title adopted. F. Nov. 8, 1967; eff. Nov. 27, 1967.
Amended: F. Jan. 28, 1970; eff. Feb. 16, 1970.
Amended: F. Nov. 6, 1972; eff. Nov. 26, 1972.
Amended: F. Nov. 14, 1975; eff. Dec. 4, 1975.
Amended: F. Mar. 29, 1978; eff. Apr. 18, 1978.
Amended: F. Mar. 4, 1980; eff. Mar. 24, 1980.
Amended: F. Mar. 17, 1981; eff. Apr. 6, 1981.
Repealed: New Rule of same title adopted. F. Dec. 16, 1982; eff. Jan. 5, 1983.
Amended: F. July 11, 1984; eff. July 31, 1984.
Amended: F. Oct. 18, 1985; eff. Nov. 7, 1985.
Amended: F. Aug. 10, 1989; eff. Aug. 30, 1989.
Amended: F. Aug. 14, 2002; eff. Sept. 3, 2002.
Amended: F. Nov. 1, 2005; eff. Nov. 21, 2005.
Repealed: New Rule of same title adopted. F. May 15, 2006; eff. June 4, 2006.

Repealed: New Rule of same title adopted. F. Feb. 25, 2014; eff. Mar. 17, 2014.

Rule 50-4-.02. Applications for Examinations.

(1) The applicant for examinations shall submit an application on a form approved by the Board. In addition to the information called for on the form, the applicant must also submit the following:

(a) An applicant with a professional degree in Architecture applying under Code Section 43-4-11(b)(1) or with a bachelor's degree applying under Code Section 43-4-11(b)(3) shall submit an official copy of the college transcript on which shall be shown the degree attained and the date of attainment. In addition, applicants who claim credit for a second professional degree in Architecture shall submit an official copy of the transcript of the course work for the second Professional Degree on which shall be shown the degrees attained and the date of attainment.

(b) An applicant without a Professional Degree in Architecture applying under Code Section 43-4-11(b)(2) shall submit an official copy of the high school transcript, or an official copy of the high school diploma, or other official proof of having completed the equivalent of the high school course.

(c) Official proof must also be submitted for all other college courses, technical courses, and other educational credits claimed by the applicant.

(d) Statements of employers, references, and other supporting information must be received on forms approved by the Board as set forth in the application.

(e) The appropriate fee as determined by the Board must be paid.

(f) All of the documents required by (a), (b), (c), (d) and (e) above must be received prior to evaluation of the application by the Board. If requested, the applicant shall furnish additional information that may be required by the Board to clarify or substantiate statements made in the application.

(2) Reasonable accommodation will be provided to a qualified applicant with a disability in accordance with the Americans with Disabilities Act. The request for an accommodation by an individual with a disability must be made in writing and received in the Board office at least 60 days prior to the examination administration along with the appropriate documentation as indicated in the *Request for Disability Accommodation Guidelines*.

Cite as Ga. Comp. R. & Regs. R. 50-4-.02
Authority: O.C.G.A. Secs. 43-1-7, 43-4-9, 43-4-11, 43-19-11.
History. Original Rule entitled "Application for Examination" adopted. F. and eff. June 30, 1965.
Repealed: New Rule entitled "Applications for Examinations" adopted. F. Nov. 14, 1975; eff. Dec. 4, 1975.
Repealed: New Rule of same title adopted. F. Dec. 16, 1982; eff. Jan. 5, 1983.
Amended: F. Oct. 18, 1985; eff. Nov. 7, 1985.
Repealed: New Rule of same title adopted. F. Feb. 27, 1987; eff. Mar. 19, 1987.

Amended: F. Aug. 10, 1989; eff. Aug. 30, 1989.
Amended: F. Apr. 19, 1993; eff. May 9, 1993.
Amended: F. Aug. 14, 2002; eff. Sept. 3, 2002.

Rule 50-4-.03. Eligibility for Certification.

(1) An applicant who is determined by the Board to possess the qualifications set forth in Code Section 43-4-11(b)(1), 43-4-11(b)(2), or 43-4-11(b)(3) shall be required to pass all parts of the NCARB Architect Registration Examination in accordance with the NCARB policies current at the time the applicant takes the ARE®, all as accepted by the Board from time to time to be eligible for certification.

(2) An applicant who is determined by the Board to possess the qualification set forth in Code Section 43-4-11(c) may be registered without having to comply with the requirements of this chapter if:

(a) The applicant submits satisfactory evidence that he or she holds a current and valid certification issued by NCARB, and

(b) The applicant also submits satisfactory evidence that he or she holds a current and valid registration issued by any other NCARB Member Board or by a jurisdiction outside of the United States recognized by NCARB, and

(c) The applicant files an application with the Board, on a form prescribed by the Board, containing such additional information, satisfactory to the Board, as the Board considers pertinent, and pays the applicable fee established by the Board.

Cite as Ga. Comp. R. & Regs. R. 50-4-.03
Authority: O.C.G.A §§ 43-1-24, 43-1-25, 43-4-9 and 43-4-11.
History. Original Rule entitled "Technical and Professional Examinations" was filed on June 30, 1985.
Amended: Rule repealed and a new Rule entitled "Equivalency and Professional Examinations" adopted. Filed November 14, 1975; effective December 4, 1975.
Amended: Title of Rule changed to "Equivalency Examination (Qualifying Test) and Professional Examination," and paragraphs (1) and (2) amended. Filed March 29, 1978; effective April 18, 1978.
Amended: Filed November 7, 1980; effective November 27, 1980.
Amended: Rule repealed and a New Rule entitled "Eligibility for Certification" adopted. Filed December 16, 1982; effective January 5, 1983.
Amended: Rule repealed and a new Rule of the same title adopted. Filed October 18, 1985; effective November 7, 1985.
Repealed: New Rule of same title adopted. F. Feb. 25, 2014; eff. Mar. 17, 2014.

Rule 50-4-.04. Repealed.

Cite as Ga. Comp. R. & Regs. R. 50-4-.04
Authority: O.C.G.A. Sec. 43-4-11.
History. Original Rule entitled "Information" was filed and effective on June 30, 1965.
Amended: Rule repealed and a new Rule entitled "Eligibility for Examination" adopted. Filed November 14, 1975;

effective December 4, 1975.
Amended: Filed March 29, 1978; effective April 18, 1978.
Amended: Filed November 7, 1980; effective November 27, 1980.
Amended: Rule repealed. Filed December 16, 1982; effective January 5, 1983.

Chapter 50-5. FEES - ARCHITECTS.

Rule 50-5-.01. Fee Schedule.

The Board hereby adopts by reference a fee schedule that sets forth fees established by the Board. The fee schedule is available from the Board office and at the Board's website. Fees may be reviewed and changed at the discretion of the Board. A fee payment that is dishonored is subject to the provisions of Code Section 16-9-20 and Rule Chapter 295-14. A fee payment for registration or license, or renewal of a registration or license, that is dishonored will result in the registration or license being removed from active status.

Cite as Ga. Comp. R. & Regs. R. 50-5-.01
Authority: O.C.G.A. Secs. 16-9-20, 43-1-7, 43-1-25, 43-4-9.
History. Original Rule entitled "Fees for Examinations" adopted. F. Nov. 14, 1975; eff. Dec. 4, 1975.
Amended: F. Mar. 29, 1978; eff. Apr. 18, 1978.
Amended: F. Mar. 15, 1979; eff. Apr. 4, 1979.
Amended: F. Mar. 4, 1980; eff. Mar. 24, 1980;
Amended: F. Nov. 7, 1980; eff. Nov. 27, 1980.
Amended: F. Feb. 25, 1982; eff. Mar. 17, 1982.
Repealed: New Rule of same title adopted. F. Dec. 16, 1982; eff. Jan. 5, 1983.
Amended: F. Apr. 28, 1987; eff. May 18, 1987.
Amended: Rule retitled "Fee Schedule" adopted. F. Aug. 14, 2002; eff. Sept. 3, 2002.

Rule 50-5-.02. Repealed.

Cite as Ga. Comp. R. & Regs. R. 50-5-.02
Authority: O.C.G.A. Sec. 43-1-7.
History. Original Rule entitled "Other Fees" adopted. F. Nov. 14, 1975; eff. Dec. 4, 1975.
Amended: F. Mar. 29, 1978; eff. Apr. 18, 1978.
Amended: F. Mar. 15, 1979; eff. Apr. 4, 1979.
Amended: F. Mar. 4, 1980; eff. Mar. 24, 1980.
Amended: F. Nov. 15, 1983; eff. Dec. 5, 1983.
Amended: F. Nov. 14, 1984; eff. Dec. 4, 1984.
Repealed: New Rule of same title adopted. F. Feb. 27, 1987; eff. Mar. 19, 1987.
Amended: F. Apr. 28, 1987; eff. May 18, 1987.
Amended: F. Aug. 10, 1989; eff. Aug. 30, 1989.
Amended: F. Mar. 28, 1995; eff. Apr. 17, 1995.
Repealed: F. Aug. 14, 2002; eff. Sept. 3, 2002.

Chapter 50-6. RENEWAL OF CERTIFICATES OF REGISTRATION & PROFESSIONAL DEVELOPMENT REQUIREMENTS - ARCHITECTS.

Rule 50-6-.01. Renewal of Certificate of Registration.

(1) Every certificate of registration as a registered architect in Georgia shall expire on June 30th of each odd numbered year.

(2) Without a current certificate of registration, it is unlawful to use the title "architect" or "registered architect" or to engage in the practice of architecture in this state. Neither the failure of the Board to send nor the failure of the registrant to receive an application for renewal shall excuse failure to renew a certificate of registration.

(3) Every application for renewal of a certificate of registration as a registered architect shall be accompanied by a renewal fee, as established by the Board, and a statement from the registrant affirming that the professional development requirements set forth in this Chapter have been met.

Cite as Ga. Comp. R. & Regs. R. 50-6-.01
Authority: O.C.G.A. Secs. 43-1-4, 43-1-7, 43-4-9, 43-4-12.
History. Original Rule entitled "Renewal of Certificate of Registration" adopted. F. Nov. 14, 1975; eff. Dec. 4, 1975.
Amended: F. Mar. 29, 1978; eff. Apr. 18, 1978.
Amended: F. Dec. 16, 1982; eff. Jan. 5, 1983.
Amended: F. Oct. 14, 1987, eff. Nov. 3, 1987.
Amended: F. Mar. 28, 1995; eff. Apr. 17, 1995.
Amended: F. Apr. 1, 2003; eff. Apr. 21, 2003.

Rule 50-6-.02. Late Renewal.

(1) Renewal applications submitted during the three (3) month period following certificate registration expiration will be considered late renewal applications.

(2) A late renewal application must be accompanied by a late renewal fee and a statement from the registrant affirming that the professional development requirements set forth in this Chapter have been met.

Cite as Ga. Comp. R. & Regs. R. 50-6-.02
Authority: O.C.G.A. Secs. 43-1-4, 43-1-7, 43-4-9, 43-4-12.
History. Original Rule entitled "Late Renewal" adopted. F. Apr. 1, 2003; eff. Apr. 21, 2003.

Rule 50-6-.03. Reinstatement.

Certificates of registration not renewed in accordance with Rule 50-6-.01 or 50-6-.02 shall not be subject to renewal, provided, however, that the holder thereof may apply for reinstatement. Reinstatement is at the discretion of the Board. The reinstatement application shall include:

(a) A reinstatement fee, and

(b) Evidence satisfactory to the Board, of completion of professional development specified as follows:

1. Twelve (12) professional development units for each year, or fraction thereof, since the last renewal of the certificate of registration or since the initial issuance of the certificate of registration, whichever is less, up to a maximum of forty-eight (48) units.

2. In order to be satisfactory, at least twenty-four (24) of the professional development units required for reinstatement must have been completed during the two (2) year period immediately preceding the date of application for reinstatement. At least sixteen (16) of these professional development units must be in Public Protection Subjects acquired in Structured Educational Activities.

3. The professional development units required for reinstatement, which are earned within twenty-four (24) months prior to the reinstatement of the certificate of registration, may not be counted towards fulfilling the professional development requirements to biennially renew that certificate of registration.

Cite as Ga. Comp. R. & Regs. R. 50-6-.03
Authority: O.C.G.A. Secs. 43-1-4, 43-1-7, 43-1-19, 43-4-9, 43-4-12.
History. Original Rule entitled "Reinstatement" adopted. F. Apr. 1, 2003; eff. Apr. 21, 2003.
Repealed: New Rule of same title adopted. F. Dec. 23, 2008; eff. Jan. 12, 2009.

Rule 50-6-.04. Professional Development Reporting Requirements.

(1) Beginning with applications for renewal of certificates of registration that expire on June 30, 2005, a registered architect must have completed twenty-four (24) professional development units, acceptable to the Board, during the two-year period immediately preceding each biennial renewal date as a condition for registration renewal. Of these, at least sixteen (16) units must be in Public Protection Subjects acquired in Structured Education Activities. The remaining units may be in Related Practice Subjects acquired either in Structured Educational Activities or in Public Protection Subjects acquired in Individually Planned Educational Activities.

(2) An applicant for renewal who has been initially registered in Georgia as a registered architect for one year, but less than two, at the date of registration expiration must have completed twelve (12) professional development units, acceptable to the Board, during the period between initial registration and the expiration date as a condition for

registration renewal. Of these, at least eight (8) units must be in Public Protection Subjects acquired in Structured Education Activities. The remaining units may be in Related Practice Subjects acquired in Structured Educational Activities or in Public Protection Subjects acquired in Individual Planned Educational Activities.

(3) An applicant for renewal who has been initially registered in Georgia as a registered architect for less than one year at the date of registration expiration will be not be required to complete any professional development units prior to that first registration expiration date as a condition for registration renewal.

Cite as Ga. Comp. R. & Regs. R. 50-6-.04
Authority: O.C.G.A. Secs. 43-1-4, 43-4-9, 43-4-12.
History. Original Rule entitled "Professional Development Reporting Requirements" adopted. F. Apr. 1, 2003; eff. Apr. 21, 2003.

Rule 50-6-.05. Professional Development Definitions.

(1) "Professional Development Unit" shall mean one continuous instructional hour spent in either Structured Educational Activities or Individually Planned Activities intended to increase the architect's knowledge and competence in Public Protection Subjects and Related Practice Subjects. If the vendor of the Structured Educational Activities prescribes a customary time for completion of such an Activity, then such prescribed time shall, unless the Board finds the time to be unreasonable, be accepted as the architect's time for Professional Development Unit purposes irrespective of actual time spent on the Activity. For the purpose of this rule, the terms "professional development" and "continuing education" are interchangeable.

(2) "Structured Educational Activities" shall mean educational activities in which the teaching methodology consists primarily of the systematic presentation of Public Protection Subjects or Related Practice Subjects by qualified individuals or organizations, including monographs, course of study taught in person or by correspondence, organized lectures, presentations or workshops and other means through which identifiable technical and professional subjects are presented in a planned manner.

(3) "Individually Planned Educational Activities" shall mean educational activities in which the teaching methodology primarily consists of the architect himself addressing Public Protection Subjects or Related Practice Subjects, which are not systematically presented by others, including reading or writing articles of such Subjects, studying or researching building types, designs or building systems, rendering services to the public, advancing the profession's and the public's understanding of the practice of architecture and the like.

(4) "Public Protection Subjects" shall mean technical and professional subjects, which the Board deems appropriate to safeguard the public's health, safety and welfare. Such subjects include building design, environmental or land use analysis, life safety, architectural programming, site and soils analyses, accessibility, structural systems

considerations, lateral forces, building codes, evaluation and selection of building systems, products or materials, construction methods, contract documentation, construction administration and the like.

(5) "Related Practice Subjects" shall mean technical and professional subjects other than Public Protection Subjects, which the Board deems appropriate to safeguard indirectly the public's health, safety and welfare. Such subjects include building cost analysis, construction contract negotiation, construction phase office procedures, project management, review of state registration laws including rules of professional conduct and the like.

Cite as Ga. Comp. R. & Regs. R. 50-6-.05
Authority: O.C.G.A. Secs. 43-4-9, 43-4-12.
History. Original Rule entitled "Professional Development Definitions" adopted. F. Apr. 1, 2003; eff. Apr. 21, 2003.

Rule 50-6-.06. Professional Development Record Maintenance and Verification.

(1) Responsibility for documenting the fulfillment of the professional development requirements provided for in this Chapter rests with the registrant, and the registrant must retain for a period of four (4) years the evidence to support fulfillment of the requirements. Such evidence shall include evidence of completion of each professional development course or program, a description of the contents of each professional development course or program, and verification of the number of units of each professional development course or program.

(2) The Board may verify on a test basis satisfactory completion of the professional development requirements in this Chapter. In doing so, the Board may require registrants to submit copies of the documentation described in paragraph (1) above to the Board and may require other information as it deems necessary to decide upon the acceptability of a professional development course or program. In cases where the Board determines that the professional development requirements have not been met, the Board may grant an additional period of time for the registrant to provide further evidence of having acquired the professional development units disallowed or to cure the disallowance by acquiring additional professional development units.

Cite as Ga. Comp. R. & Regs. R. 50-6-.06
Authority: O.C.G.A. Secs. 43-4-9, 43-4-12.
History. Original Rule entitled "Professional Development Record Maintenance and Verification" adopted. F. Apr. 1, 2003; eff. Apr. 21, 2003.

Rule 50-6-.07. Professional Development Requirement Waivers.

(1) The Board may waive the professional development requirements described in this Chapter for a registrant who is registered in another jurisdiction that has professional development requirements upon the registrant's written request and accompanying supporting documentation.

(2) The Board may waive the professional development requirements in cases of hardship, disability, age, illness, or under such other circumstances as the Board deems appropriate based on the registrant's written request and accompanying supporting documentation.

Cite as Ga. Comp. R. & Regs. R. 50-6-.07
Authority: O.C.G.A. Secs. 43-4-9, 43-4-12.
History. Original Rule entitled "Professional Development Requirements Waivers" adopted. F. Apr. 1, 2003; eff. Apr. 21, 2003.

Rule 50-6-.08. Inactive Status.

(1) An architect holding a valid license to practice in Georgia who has retired from the active practice of architecture, and is no longer practicing as an architect in Georgia, may request inactive license status by filing the required application and paying the appropriate fee as indicated in the fee schedule.

(2) Any individual whose license is under any sanction and is not in good standing may not transfer to inactive status while sanctions are in effect.

(3) An individual holding inactive status shall abide by the following conditions:

(a) may not practice and may not offer architectural design services;

(b) may not hold themselves out to the public as being available to provide such services; and

(c) may only use the term architect as long as it is not used to imply active practice or that architectural design services are currently offered.

(4) Any practice of architecture while holding an inactive license shall be considered unlicensed practice and is subject to disciplinary action.

(5) Any individual holding inactive status is not subject to the biennial renewal fee or the professional development requirements.

(6) An individual may apply to have an inactive license reactivated by submitting the following items:

(a) a completed application;

(b) the appropriate fee as indicated in the fee schedule; and

(c) the evidence of having satisfied the reinstatement requirements for professional development as provided in Rule 50-6-.03(b).

(7) Reactivation of a license is at the sole discretion of the Board.

Cite as Ga. Comp. R. & Regs. R. 50-6-.08
Authority: O.C.G.A. Secs. 43-1-22, 43-4-12, 43-4-17, 43-4-33, 43-4-37.
History. Original Rule entitled "Inactive Status" adopted. F. Sept. 8, 2006; eff. Sept. 28, 2006.

Chapter 50-7. EDUCATION AND ACCEPTABLE PRACTICAL EXPERIENCE - ARCHITECTS.

Rule 50-7-.01. General Eligibility Criteria.

(1) Applicants for examination who qualify under Code Section 43-4-11(b)(1) must have enrolled in the Intern Development Program (IDP) training requirements set forth in Rule 50-7-.02 in order to meet acceptable practical experience requirements for eligibilit for certification.

(2) Applicants for examination who qualify under Code Section 43-4-11(b)(2) must have completed a minimum of ten years' acceptable practical experience, including academic training, following completion of high school or the equivalent in order to be eligible to take the examination. As part of the acceptable practical experience, the applicant must have completed the Intern Development Program (IDP) training requirements set forth in Rule 50-7-.02. The remaining experience, including academic training, must be earned in accordance with that described in Rule 50-7-.03.

(a) No IDP training credits may be earned prior to satisfactory completion of five years of acceptable practical experience, including academic training, as described in Rule 50-7-.03.

(b) In evaluating credit for academic training and/or practical experience obtained concurrently in part-time or full-time endeavors described in Rule 50-7-.03, credits will be prorated between endeavors on the basis of a standard work week, with the combined credit not to exceed a 40-hour work week.

(3) Applicants for examination who qualify under Code Section 43-4-11(b)(3) must have completed a minimum of six years' acceptable practical experience in order to be eligible to take the examination. As part of the acceptable practical experience, the applicant must have completed the Intern Development Program (IDP) training requirements set forth in Rule 50-7-.02. The remaining experience must be earned in accordance with that described in Rule 50-7-.03(1) or through the completion of additional IDP training.

(a) No IDP training credits may be earned prior to completion of the bachelor's degree described in Code Section 43-4-11(b)(3).

(b) In evaluating credit for academic training and/or practical experience obtained concurrently in part-time or full-time endeavors described in Rule 50-7-.03(1) credits will be prorated between endeavors on the basis of a standard work week, with the combined credit not to exceed a 40-hour work week.

(c) A "bachelor's degree with a substantial concentration in architecture approved by the Board" is defined as a preprofessional degree program that is recognized as sufficient to satisfy the entrance requirements for a candidate's direct entry into a National Architectural Accrediting Board ("NAAB") accredited master's degree program. A "Board approved school or college" is defined as a school or college which offers a bachelor's degree program with substantial concentration in architecture as defined above and which has awarded bachelor degrees to at least one class of students who have completed the school's or college's full preprofessional degree curriculum.

(4) The Board may accept training and experience that it deems substantially equivalent to the requirements set forth in this chapter.

Cite as Ga. Comp. R. & Regs. R. 50-7-.01
Authority: O.C.G.A. §§ 43-1-24, 43-1-25, 43-4-9 and 43-4-11.
History. Original Rule entitled "Acceptable Practical Experience" adopted. F. Nov. 14, 1975; eff. Dec. 4, 1975.
Amended: F. Mar. 4, 1980; eff. Mar. 24, 1980.
Amended: F. Dec. 16, 1982; eff. Jan. 5, 1983.
Amended: F. Nov. 15, 1983; eff. Dec. 5, 1983.
Repealed: New Rule entitled "General Eligibility Criteria" adopted. F. Oct. 18, 1985; eff. Nov. 7, 1985.
Amended: F. Dec. 12, 1986; eff. Jan. 1, 1987.
Amended: F. Aug. 14, 2002; eff. Sept. 3, 2002.
Amended: F. Jan. 30, 2013; eff. Feb. 19, 2013.
Amended: F. Feb. 25, 2014; eff. Mar. 17, 2014.

Rule 50-7-.02. Intern Development Program (IDP) Training Requirements.

(1) The Intern Development Program (IDP) training requirements shall be in accordance With the IDP Guidelines as established by the National Council of Architectural Registration Boards (NCARB) from time to time, all as accepted by the Board from time to time.

(2) The Board reserves the right at any time to require that an applicant produce substantiation for all or any part of the verified record of IDP training that he or she asserts has been attained.

(3) The applicant must establish an NCARB record and have NCARB maintain his or her IDP records.

Cite as Ga. Comp. R. & Regs. R. 50-7-.02
Authority: O.C.G.A §§ 43-1-24, 43-1-25, 43-4-9 and 43-4-11.
History. Original Rule entitled "Intern - Architect Development Program (IDP) Training Requirements" adopted. F. Oct. 18, 1985; eff. Nov. 7, 1985.
Amended: F. June 11, 1991; eff. July 1, 1991.
Amended: Rule retitled "Intern Development Program (IDP) Training Requirements". F. Aug. 14, 2002; eff. Sept. 3, 2002.
Amended: F. May 7, 2012; eff. May 27, 2012.
Repealed: New Rule of same title adopted. F. Feb. 25, 2014; eff. Mar. 17, 2014.

Rule 50-7-.03. Experience Requirements.

(1) The following is a description of acceptable experience which applies to those applicants who qualify under Code Sections 43-4-11(b)(2) and 43-4-11(b)(3).

	TRAINING	PERCENT CREDIT ALLOWED	MAXIMUM CREDIT ALLOWED
T-1	Diversified experience in architecture as an employee in the office of a registered architect.	100%	No limit
T-2	Diversified experience in architecture as an employee of an organization (other than offices of registered architects) when the experience is under the direct supervision of a registered architect.	100%	2 Years
T-3	Experience directly related to architecture, when under the direct supervision of a registered architect but not qualifying as diversified experience or when under the direct supervision of a professional engineer, landscape architect, planner, or interior designer.	50%	1 Year
T-4	Experience other than T-1, T-2, and T-3 experience, directly related to on-site building construction operations or experience involving physical analyses of existing buildings.	50%	6 Months

(a) No experience used to meet education requirements may be used to earn training credits.

(b) To earn credits under T-1, T-2, T-3 and T-4, an applicant must work at least 35 hours per week for a minimum period of ten consecutive weeks.

(c) In deciding if training represents "diversified experience in architecture," the Board will compare the training with training requirements described in the Intern Development Program (IDP) set forth in Rule 50-7-.02. Applicants employed in settings described in T-1 and T-2, whose experience is not diversified, may obtain credit only under T-3.

(2) The following is a description of acceptable education which applies to applicants who qualify under Code Section 43-4-11(b)(2).

		EDUCATION CREDITS		
	EDUCATION	**FIRST 2 YEARS**	**SUCCEEDING YEARS**	**MAX. CREDIT ALLOWED**
E-1	Credits toward first professional degree in architecture where the degree program has been accredited by the National Architectural Accrediting Board (NAAB) not later than two years after termination of enrollment.	75%	100%	5 years (See B)
E-2	First professional degree in architecture, or credits toward that degree, where the degree program has not been accredited by NAAB.	75%	75%	4 Years (See B)
E-3	Bachelor degree, or credits toward that degree, in architectural engineering, architectural technology, or in civil, mechanical, or electrical engineering, accredited by the Engineers' Council for Professional Development or the Accreditation Board for Engineering and Technology, or in interior architecture, accredited by the Foundation for Interior Design Education Research (except the bachelor's degree described in Code Section 43-4-11(b)(3)).	50%	75%	3 Years
E-4	Any other bachelor degree			2 Years

(a) No education credits may be earned prior to graduation from high school.

(b) Applicants with the degree specified in E-2 through E-4 will be allowed the credit shown in the Maximum Credit Allowed column, regardless of the length of the degree program. Applicants without the degree specified in E-1 or E-2 may not accumulate more than 3 years of education credits in the aggregate from all degree programs.

(c) Thirty-two (32) semester credit hours or 48 quarter hours are considered to be one year. Fractions of a year of one-half or greater will be considered one-half year, and smaller fractions will not be counted.

(d) Foreign education credits will be granted only under classifications E-2 and E-4. Any cost of translation and evaluation will be borne by the applicant.

Cite as Ga. Comp. R. & Regs. R. 50-7-.03
Authority: O.C.G.A. Sec. 43-4-11.
History. Original Rule entitled "Experience Requirements" adopted. F. Oct. 18, 1985; eff. Nov. 7, 1985.
Amended: F. Aug. 14, 2002; eff. Sept. 3, 2002.

Rule 50-7-.04. Repealed.

Cite as Ga. Comp. R. & Regs. R. 50-7-.04
Authority: O.C.G.A. Sec. 43-4-11.
History. Original Rule entitled "Definitions" adopted. F. Oct. 18, 1985; eff. Nov. 7, 1985.
Repealed: F. Aug. 14, 2002; eff. Sept. 3, 2002.

Chapter 50-8. STANDARDS OF CONDUCT - ARCHITECTS.

Rule 50-8-.01. Introduction.

Under the authority granted by the O.C.G.A. T. 43, Ch. 4, and O.C.G.A. Section 43-1-19, the Georgia State Board of Architects and Interior Designers ("Board") shall have the power to reprimand, cancel, suspend, revoke, or otherwise restrict any license or permit issued by the Board. The specific grounds for disciplinary action are found in O.C. G.A. Section 43-1-19 and O.C.G.A. T. 43, Ch. 4. The Board shall have such duty, power, and authority as may be necessary to enforce O.C.G.A. T. 43, Ch. 4, and any rules promulgated by the Board pursuant thereto.

Cite as Ga. Comp. R. & Regs. R. 50-8-.01
Authority: O.C.G.A. Secs. 43-1-19, 43-4-9, 43-4-13.
History. Original Rule entitled "Standards of Conduct" adopted. F. Nov. 14, 1975; eff. Dec. 4, 1975.
Repealed: New Rule of same title adopted. F. Dec. 16, 1982; eff. Jan. 5, 1983.
Repealed: New Rule entitled "Introduction" adopted. F. May 19, 2004; eff. June 8, 2004.

Rule 50-8-.02. Professional Standards.

O.C.G.A. §§ 43-1-19 and 43-4-13 authorize the Board to take disciplinary action against licensees for unprofessional conduct. "Unprofessional conduct" shall include, but is not limited to, the following:

(1) Failure of an architect to act with reasonable care and competence in the practice of architecture;

(2) Failure of an architect to apply the technical knowledge and skill ordinarily applied by architects of good standing;

(3) Failure of an architect to take into account all applicable state and municipal building laws and regulations. While an architect may rely on the advice of other professionals (e.g., attorneys, engineers, and other qualified persons) as to the intent and meaning of such regulations, once having obtained such advice, an architect shall not knowingly design a project in violation of such laws and regulations.

(4) Undertaking to perform professional services when such architect, and those he engages as consultants, is not qualified by education, training and experience in the specific technical areas to perform such services;

(5) Accepting compensation for services from more than one party on a project unless the circumstances are fully disclosed to and agreed to (such disclosure and agreement must be in writing) by all interested parties;

(6) Failure to disclose in writing to a client or employer the nature of a business association or financial interest of any business association or direct or indirect financial interest which is substantial enough to influence his judgment in connection with the performance of professional services. If the client objects to the association or financial interests, the architect shall either terminate the association or interest or offer to give up the commission or employment.

(7) Soliciting or accepting compensation from material or equipment suppliers in return for specifying or endorsing their products;

(8) Failure to render impartial decisions when acting as the interpreter of building contract documents and the judge of contract performance;

(9) Failure to accurately represent qualifications, capabilities, experience, and the scope of responsibility in connection with work for which he is claiming credit;

(10) Failure to report a violation of the laws and rules governing the practice of architecture by another architect to the Board;

(11) Failure to report to the appropriate public official (person charged with enforcement of applicable state or municipal building laws and regulations) a decision by an employer or client to violate applicable state or municipal building laws and regulations which decision, in the architect's judgment, materially or adversely affects the safety to the

public of the finished project. Said architect shall also refuse to consent to the decision, and shall terminate his services with reference to the project when the architect is unable to have the matter resolved.

(12) Failure of an office offering professional services to have a registered architect resident and regularly employed in that office; and

(13) Signing or sealing drawings, specifications, reports, or professional work not prepared by or under the responsible control of the architect except as may be permitted by law.

Cite as Ga. Comp. R. & Regs. R. 50-8-.02
Authority: O.C.G.A. Secs. 43-1-19, 43-4-9, 43-4-13, 43-4-16, 43-4-17.
History. Original Rule entitled "Professional Standards" adopted. F. May 19, 2004; eff. June 8, 2004.

Rule 50-8-.03. Other Disciplinary Actions.

The Georgia State Board of Architects and Interior Designers ("Board") is authorized to deny, revoke, suspend, fine, reprimand or otherwise limit the license of an architect for all the grounds set forth in O.C.G.A. § 43-1-19(a), and in O.C.G.A. § 43-4-13, and for the following reasons:

(1) Practicing architecture when such licensee's professional competence is substantially impaired by physical or mental disability;

(2) Making a false statement or failing to disclose accurately and completely a material fact in connection with an application for registration or renewal, or in response to inquiry from the Board;

(3) Assisting the application for registration of a person known by the licensee to be unqualified in respect to education, training, or experience;

(4) Violation of any state or federal criminal law;

(5) Disciplinary action taken against the licensee in another state;

(6) Engaging in conduct involving fraud or wanton disregard of the rights of others;

(7) Making misleading, deceptive, or false statement or claims; or

(8) Violating the laws of the State of Georgia regulating the practice of architecture or violating any rules and regulations of the Board.

Cite as Ga. Comp. R. & Regs. R. 50-8-.03
Authority: O.C.G.A. Secs. 43-1-19, 43-4-9, 43-4-13.
History. Original Rule entitled "Other Disciplinary Actions" adopted. F. May 19, 2004; eff. June 8, 2004.

Chapter 50-9. REGISTERED INTERIOR DESIGNER REGISTRATION, RENEWAL AND REINSTATEMENT.

Rule 50-9-.01. Registration to Use Title of Registered Interior Designer.

Any person wishing to use the title of "registered interior designer" shall, before being styled or known as a "registered interior designer", make application to the State Board of Architects and Interior Designers and, upon being found qualified by the Board, secure therefrom a certificate of registration as a registered interior designer.

Cite as Ga. Comp. R. & Regs. R. 50-9-.01
Authority: O.C.G.A. Secs. 43-4-9, 43-4-31, 43-4-32, 50-13-13 to 50-13-17.
History. Original Rule entitled "Procedural Rules" adopted. F. Dec. 30, 1976; eff. Jan. 19, 1977.
Repealed: New Rule of same title adopted. F. Oct. 18, 1985; eff. Nov. 7, 1985.
Repealed: New Rule entitled "Registration to Use Title of Registered Interior Designer" adopted. F. May 19, 1993; eff. June 8, 1993.
Amended: F. Aug. 14, 2002; eff. Sept. 3, 2002.

Rule 50-9-.02. Certificates of Registration.

The State Board of Architects and Interior Designers shall issue certificates of registration to applicants who have been found by the Board to be qualified as registered interior designers and who have paid fees set forth in the Board's fee schedule.

Cite as Ga. Comp. R. & Regs. R. 50-9-.02
Authority: O.C.G.A. Secs. 43-4-9, 43-4-31, 43-4-32.
History. Original Rule entitled "Certificates of Registration" adopted. F. May 19, 1993; eff. June 8, 1993.
Amended: F. Aug. 14, 2002; eff. Sept. 3, 2002.

Rule 50-9-.03. Biennial Renewal.

(1) Every certificate of registration as a registered interior designer in Georgia shall expire on March 31st of each odd numbered year.

(2) Without a current certificate of registration it is unlawful to use the title "registered interior designer". Neither the failure of the Board to send nor the failure of the registrant to receive an application for renewal shall excuse failure to renew a certificate of registration.

(3) Every application for renewal of a certificate of registration as a registered interior designer shall be accompanied by a renewal fee set forth in the Board's fee schedule and a statement from the registrant affirming that the continuing education requirements set forth in Chapter 50-11 have been met.

Cite as Ga. Comp. R. & Regs. R. 50-9-.03
Authority: O.C.G.A. Secs. 43-1-4, 43-1-7, 43-4-32, 43-4-37.
History. Original Rule entitled "Biennial Renewal" adopted. F. May 19, 1993; eff. June 8, 1993.
Amended: F. Aug. 14, 2002; eff. Sept. 3, 2002.

Rule 50-9-.04. Late Renewal.

Late renewal applications submitted during the three (3) month penalty period following certificate of registration expiration, which are accompanied by a statement from the registrant affirming that the continuing education requirements set forth in Chapter 50-11 have been met, must be accompanied by a late renewal fee set forth in the Board's fee schedule.

Cite as Ga. Comp. R. & Regs. R. 50-9-.04
Authority: O.C.G.A. Secs. 43-1-4, 43-1-7, 43-1-19, 43-4-32.
History. Original Rule entitled "Late Renewal" adopted. F. May 19, 1993; eff. June 8, 1993.
Amended: F. Aug. 14, 2002; eff. Sept. 3, 2002.

Rule 50-9-.05. Reinstatement.

(1) Certificates of registration not renewed in accordance with Rules 50-9-.03 and 50-9-.04 above shall not be subject to renewal, provided, however, that the holder thereof may apply for reinstatement.

(2) An application for reinstatement shall be accompanied by:

(a) A reinstatement fee set forth in the Board's fee schedule; and

(b) Evidence, satisfactory to the Board, of completion of continuing education as specified below:

1. Six (6) hours of continuing professional education from approved programs described in Rule 50-11-.04 for each year or fraction thereof since the last renewal of the applicant's registration, up to a maximum of 24 continuing education hours.

2. In order to be satisfactory, at least twelve (12) of the hours required for reinstatement must have been completed during the two year period immediately preceding the date of application for reinstatement.

3. The hours required for reinstatement, which are earned within 24 months prior to expiration of the reinstated certificate of registration, may be counted towards fulfilling the continuing education requirements to biennially renew that certificate of registration.

Cite as Ga. Comp. R. & Regs. R. 50-9-.05
Authority: O.C.G.A. Secs. 43-1-7, 43-1-19, 43-4-32.

History. Original Rule entitled "Reinstatement" adopted. F. May 19, 1993; eff. June 8, 1993.
Amended: F. Aug. 14, 2002; eff. Sept. 3, 2002.

Rule 50-9-.06. Inactive Status.

(1) A registered interior designer holding a valid license to practice in Georgia who has retired from active practice and is no longer practicing as a registered interior designer in Georgia, may request inactive license status by filing the required application and paying the appropriate fee indicated in the fee schedule.

(2) Any individual whose license is under any sanction and is not in good standing may not transfer to inactive status while sanctions are in effect.

(3) An individual holding inactive status shall abide by the following conditions:

(a) may not practice and may not offer registered interior design services;

(b) may not hold themselves out to the public as being available to provide such services; and

(c) may only use the term registered interior designer as long as it is not used to imply active practice or that registered interior design services are currently offered.

(4) Any practice of registered interior design services while holding an inactive license shall be considered unlicensed practice and is subject to disciplinary action.

(5) Any individual holding inactive status is not subject to the biennial renewal fee or the professional development requirements.

(6) An individual may apply to have an inactive license reactivated by submitting the following items:

(a) a completed application;

(b) the appropriate fee as indicated in the fee schedule; and

(c) the evidence of having satisfied the reinstatement requirements for professional development as provided in Rule 50-9-.05(2)(b).

(7) Reactivation of a license is at the sole discretion of the Board.

Cite as Ga. Comp. R. & Regs. R. 50-9-.06
Authority: O.C.G.A. Secs. 43-1-22, 43-4-12, 43-4-17, 43-4-33, 43-4-37.
History. Original Rule entitled "Inactive Status" adopted. F. Sept. 8, 2006; eff. Sept. 28, 2006.

Rule 50-9-.07. Signing and Sealing Documents as Registered Interior Designer.

(1) Every holder of a certificate of registration shall secure a SEAL of the design shown below, which shall be imprinted on all documents prepared by the Registered Interior Designer or prepared under his responsible control, or which is a prototypical document for which the Registered Interior Designer of Record is assuming professional responsibility as allowed by this Chapter. The SEAL shall be imprinted on each drawing, imprinted on the cover and index pages identifying all specifications covered by the index pages and imprinted on all other documents of service as well. For all documents of service to be submitted for the purpose of obtaining a building permit or for any other requirement as set forth by law, the registered interior designer's signature shall be original, in permanent blue ink, with the issue date and purpose appropriately identified on the document.

(2) Nothing in these rules shall preclude the use of a seal electronically applied to the document; however, to restrict electronic access to his seal, the Registered Interior Designer of record may elect, for all documents subsequently issued, to substitute for his seal the following notation "These documents have been properly sealed and signed by (named) Registered Interior Designer of record. Original permitted sets of these documents are on file with (name of permitting authority) and are kept at the job site."

(3) All subsequent revisions to the documents shall be made under the responsible control of the Registered Interior Designer of record and when so noted shall be considered the same as those originally signed, sealed and dated.

(4) The SEAL shall serve to identify the Registered Interior Designer as the author or person in responsible control of the preparation of all drawings, specifications, and other document and as the Registered Interior Designer of Record.

(5) The SEAL in this context means the personal, professional SEAL of a Georgia Registered Interior Designer certified under Code Chapter 43-4 to use the title Registered Interior Designer. A SEAL containing a firm name or a corporate name is not acceptable under this paragraph.

(6) An Registered Interior Designer shall not affix, or permit to be affixed, his SEAL or his name to any drawing, specification, or other document as an Registered Interior Designer unless holding at the time a current certificate of registration in the State of Georgia.

(7) The improper use of the SEAL or permitting the improper use thereof is ground for discipline of a licensee. Any person not licensed who improperly uses the SEAL of another is subject to the sanctions available under Code Chapter 43-4.

(8) Description of SEAL: The SEAL shall contain the NAME of the Registered interior designer, his CERTIFICATE NUMBER and shall contain the words GEORGIA

REGISTERED INTERIOR DESIGNER - STATE OF GEORGIA, all in accordance with the sample shown below.

The SEAL shall comply in all respects with the sample below, including size and format.

It shall be 1 3/4" x 1 3/4" inches square, with a 1/16" thick border of and a corner radius of 1/4 ", with type font and size as indicated: State of Georgia/Arial black, 7 pt; Registered Interior Designer/ Arial black, 7pt.; Name/ Arial; Certificate Number/ Arial, 7 pt. each to be 1/16" high. The SEAL shall be of a type, which will make an impression by rubber stamp on the surface of the document to which it is applied.

SAMPLE OF SEAL

Cite as Ga. Comp. R. & Regs. R. 50-9-.07
Authority: O.C.G.A. Secs. 43-1-4, 43-1-19, 43-4-9, 43-4-14, 43-4-33.
History. Original Rule entitled "Signing and Sealing Documents as Registered Interior Designer" adopted. F. Sept. 21, 2010; eff. Oct. 11, 2010.

Chapter 50-10. REGISTERED INTERIOR DESIGNER REGISTRATION REQUIREMENTS.

Rule 50-10-.01. Application.

(1) An applicant for a certificate of registration as a registered interior designer must be at least 21 years of age and must submit to the Board office a completed application on a form approved by the Board together with the application fee provided for in Chapter 50-12 and official copies of transcripts, proof of passage of the required examination, and evidence of work experience as provided for in the application showing that the requirements of Code Section 43-4-32 and this Chapter have been met.

(2) All documents required by (1) above must be received prior to evaluation of the application by the Board. If requested, the applicant shall furnish additional information that may be required by the Board to clarify or substantiate statements made in the application.

Cite as Ga. Comp. R. & Regs. R. 50-10-.01
Authority: O.C.G.A. Sec. 43-4-32.
History. Original Rule entitled "Applications" adopted. F. May 19, 1993; eff. June 8, 1993.

Rule 50-10-.02. Education.

Applicants for a certificate of registration as a registered interior designer must provide proof of having acquired one of the following:

(a) A minimum four year degree or first professional degree conferred by a college or university whose program is accredited by the National Architectural Accrediting Board (NAAB);

(b) A bachelor's degree in architectural engineering technology from a school or college in this state approved by the Accrediting Board for Engineering and Technology (ABET), or any other bachelor's degree with a substantial concentration in architecture approved by the Board from a Board approved school or college in this state;

(c) A minimum four year degree or first professional degree in a program of study in interior design approved by the Council for Interior Design Accreditation, formerly known as the Foundation for Interior Design Research (FIDER);

(d) A minimum four year degree or first professional degree in interior design from a school or college accredited by the National Association of Schools of Art and Design (NASAD); or

(e) A minimum four year degree received prior to July 1, 1996, and coursework completed prior to July 1, 1996, which would constitute the equivalent of a major in interior design.

Cite as Ga. Comp. R. & Regs. R. 50-10-.02
Authority: O.C.G.A. Secs. 43-4-9, 43-4-32.
History. Original Rule entitled "Education" adopted. F. May 19, 1993; eff. June 8, 1993.
Amended: F. Sept. 8, 2006; eff. Sept. 28, 2006.

Rule 50-10-.03. Examination.

Except as provided for in Rule 50-10-.04, applicants for a certificate of registration as a registered interior designer must provide proof of having passed one of the following examinations:

(a) The examination promulgated by the National Council for Interior Design Qualification (NCIDQ);

(b) The Architect Registration Examination (ARE) promulgated by the National Council of Architectural Registration Boards (NCARB) or any other examination which is accepted by NCARB to qualify for an NCARB Certificate.

Cite as Ga. Comp. R. & Regs. R. 50-10-.03
Authority: O.C.G.A. Sec. 43-3-32.
History. Original Rule entitled "Examination" adopted. F. May 19, 1993; eff. June 8, 1993.

Rule 50-10-.04. Grandfather Provisions.

Applicants whose completed applications are received in the Board office prior to July 1, 1996, may meet requirements to receive a certificate of registration as a registered interior designer through one of the following methods by providing proof, satisfactory to the Board, of having acquired:

(a) Method 1:

1. A four-year degree conferred by a college or university;

2. A minimum of ten (10) years experience, immediately prior to the date of application, as an interior designer; and 3. Passage, after January 1, 1990, and prior to the date of application, of the Building and Barrier Free Codes Section of the NCIDQ Examination.

OR

(b) Method 2:

1. A minimum of ten (10) years of experience, immediately prior to the date of application, as an interior designer;

2. Passage of the entire examination promulgated by the NCIDQ.

Cite as Ga. Comp. R. & Regs. R. 50-10-.04
Authority: O.C.G.A. Sec. 43-4-.32.
History. Original Rule entitled "Special Provisions" adopted. F. May 19, 1993; eff. June 8, 1993.
Repealed: New Rule entitled "Grandfather Provisions" adapted. F. Oct. 27, 1994; eff. Nov. 16, 1994.

Rule 50-10-.05. Endorsement.

Any person who has been certified or registered as an interior designer in another state or foreign country may be issued a certificate of registration by the Board to use the title "registered interior

designer" provided that such person demonstrates to the satisfaction of the Board that the requirements for registration in this state as provided for in this Chapter have been met.

Cite as Ga. Comp. R. & Regs. R. 50-10-.05
Authority: O.C.G.A. Sec. 43-4-36.
History. Original Rule entitled "Endorsement" adopted. F. May 19, 1993; eff. June 8, 1993.

Rule 50-10-.06. Licensure of Veterans and Military Spouses.

(1) As used in this Rule:

(a) "Military" means the United States armed forces, including the National Guard.

(b) "Military spouse" means the spouse of a service member or transitioning service member.

(c) "Registered Interior Designer" means a person who is registered as an Interior Designer under the provisions of Chapter 4 of Title 43 of the Official Code of Georgia Annotated.

(d) "Service member" means an active or reserve member of the United States armed forces, including the National Guard.

(e) "Transitioning service member" means a member of the military or active duty status or on separation leave who is within 24 months of retirement or 12 months of separation.

(2) Expedited applications. Effective July 1, 2017, military spouses and transitioning service members may qualify for expedited processing of a license application by showing that the applicant is a military spouse or transitioning service member and that the applicant has paid the fee and meets all requirements for a license issued under Chapter 4 of Title 43.

(3) Licensure by reciprocity of service members, transitioning service members, and military spouses. A service member, transitioning service member, or military spouse may qualify for a license by reciprocity where the applicant:

(a) holds a license in good standing from another state for which the training, experience, and testing substantially meets or exceeds the requirements under Georgia law to obtain a license as an Interior Designer;

(b) submits to the Board a verification of licensure from the appropriate licensing agency of another state showing that the applicant's active license is in good standing in that state;

(c) submits documentation satisfactory to the Board which verifies the applicant's status as a service member, transitioning service member, or military spouse;

(d) submits a completed application for licensure by reciprocity on a form approved by the Board, pays the required fee, and requests a license by reciprocity.

(4) Education, training, and experience obtained while in the military. A service member, transitioning service member, or military spouse may obtain credit for education and experience obtained while in the military that is required for licensure by Chapter 4 of Title 43 if he or she:

(a) submits documentation of graduation from a college or university with the major and/or hourly requirements that substantially meet or exceed the requirements under Georgia law for licensure as an Interior Designer;

(b) submits documentation showing acceptable experience doing Interior Design work performed under the supervision of a person whose credentials are acceptable to the Board which meet the requirements for licensure under Georgia law;

(c) submits documentation satisfactory to the Board which verifies the applicant's status as a service member, transitioning service member, or military spouse;

(d) submits proof of passing the examination required for licensure; and

(e) submits a completed application on a form approved by the Board for approval to take the licensure examination or for licensure and pays the required fee.

Cite as Ga. Comp. R. & Regs. R. 50-10-.06
Authority: O.C.G.A. §§ 43-1-34, 43-4-9, 43-4-10, 43-4-11, 43-4-31, 43-4-32, 43-4-35, 43-4-36.
History. Original Rule entitled "Licensure of Veterans and Military Spouses" adopted. F. Oct. 20, 2020; eff. Nov. 9, 2020.

Chapter 50-11. REGISTERED INTERIOR DESIGNER CONTINUING EDUCATION.

Rule 50-11-.01. Requirements.

(1) Beginning with applications for renewal of certificates of registration which expire on March 31, 2009, a registered interior designer must have completed twelve (12) hours of acceptable continuing education during the two-year period immediately preceding each biennial renewal date as a condition for registration renewal. Of these, at least six (6) hours must be in Public Protection Subjects acquired in Structured Education Activities. The remaining units may be in Related Practice Subjects acquired in Structured

Educational Activities or in Public Protection. Computerized courses are accepted from Approved Programs. Certificate subjects for public protection units must indicate the course qualification for health, safety, and welfare.

(2) An applicant for registration renewal who has been initially registered in Georgia as a registered interior designer for one year, but less than two, at the date of registration expiration must have completed six (6) hours of acceptable continuing education during the period between initial registration and the expiration date as a condition for registration renewal.

(3) An applicant for registration renewal who has been initially registered in Georgia as a registered interior designer for less than one year at the date of registration expiration will not be required to complete any hours of continuing education prior to that first registration expiration date as a condition for registration renewal.

(4) All applicants for biennial registration renewal will report having completed the continuing education required in this section as part of the application for registration renewal.

(5) Failure to comply with the provisions of this section will result in non-renewal of the registered interior designer certificate of registration. Registered interior designers whose certificates of registration have expired for non-renewal are prohibited from identifying themselves as registered interior designers.

Cite as Ga. Comp. R. & Regs. R. 50-11-.01
Authority: O.C.G.A. Secs. 43-1-4, 43-4-9, 43-4-32.
History. Original Rule entitled "Requirements" adopted. F. May 19, 1993; eff. June 8, 1993.
Amended: F. Mar. 28, 2008; eff. Apr. 17, 2008.

Rule 50-11-.02. Record Maintenance and Verification.

(1) Responsibility for documenting the fulfillment of the continuing education requirements provided for in this section rests with the registrant, and the registrant must retain for a period of four years the evidence to support fulfillment of the requirements. Such evidence shall include evidence of completion of each course or program, a description of the contents of each course or program, and verification of the number of hours of each course or program.

(2) The Board will verify on a test basis satisfactory completion of the requirements in this section. In doing so, the Board may require registrants to submit copies of the documentation described in paragraph (1) above to the Board and may require other information as it deems necessary to decide upon the acceptability of a course or program. In cases where the Board determines that the requirements have not been met, the Board may grant an additional period of time in which the deficiencies may be corrected.

Cite as Ga. Comp. R. & Regs. R. 50-11-.02
Authority: O.C.G.A. Sec. 43-4-32.
History. Original Rule entitled "Record Maintenance and Verification" adopted. F. May 19, 1993; eff. June 8, 1993.

Rule 50-11-.03. Exemptions.

The Board may relax or suspend the requirements of continuing education for reasons of individual hardship or health of the registrant based on the registrant's written request and accompanying supporting documentation acceptable to the Board.

Cite as Ga. Comp. R. & Regs. R. 50-11-.03
Authority: O.C.G.A. Sec. 43-4-32.
History. Original Rule entitled "Exemptions" adopted. F. May 19, 1993; eff. June 8, 1993.

Rule 50-11-.04. Approved Programs.

In order to be considered acceptable continuing education, the continuing education must be programs in the study of interior design or architecture which are approved or provided by any of the following:

(a) Interior Design Continuing Education Council (IDCEC)

(b) American Institute of Architects (AIA)

(c) National Council of Architect Registration Boards (NCARB)

(d) Educational institutions approved to meet the education requirements for registration provided for in Rule 50-10-.02

Cite as Ga. Comp. R. & Regs. R. 50-11-.04
Authority: O.C.G.A. Sec. 43-4-32.
History. Original Rule entitled "Approved Programs" adopted. F. May 19, 1993; eff. June 8, 1993.
Amended. F. Aug. 29, 1997; eff. Sept. 18, 1997.

Chapter 50-12. REGISTERED INTERIOR DESIGNER FEES.

Rule 50-12-.01. Fee Schedule.

The Board hereby adopts by reference a fee schedule that sets forth fees established by the Board. The fee schedule is available from the Board office and at the Board's website. Fees may be reviewed and changed at the discretion of the Board. A fee payment that is dishonored is subject to the provisions of Code Section 16-9-20 and Rule Chapter 295-14. A fee payment for

registration or license, or renewal of a registration or license, that is dishonored will result in the registration or license being removed from active status.

Cite as Ga. Comp. R. & Regs. R. 50-12-.01
Authority: O.C.G.A. Secs. 16-9-20, 43-1-7, 43-1-25, 43-4-9.
History. Original Rule entitled "Fee Schedule" adopted. F. May 18, 1993; eff. June 8, 1993.
Amended: F. Aug. 14, 2002; eff. Sept. 3, 2002.

Chapter 50-13. PROCEDURAL RULES.

Rule 50-13-.01. Procedural Rules.

The State Board of Architects and Interior Designers hereby adopts by reference as its permanent rules Chapters 295-3 through 295-13, and any future amendments thereto.

Cite as Ga. Comp. R. & Regs. R. 50-13-.01
Authority: O.C.G.A. Secs. 43-4-2, 50-13-3, 50-13-13 to 50-13-17.
History. Original Rule entitled "Procedural Rules" adopted. F. May 19, 1993; eff. June 8, 1993.
Amended: F. Aug. 14, 2002; eff. Sept. 3, 2002.