Rules and Regulations of the State of Georgia

Department 121 STATE CONSTRUCTION INDUSTRY LICENSING BOARD

Current through Rules and Regulations filed through November 6, 2026

Table of Contents

ADMINISTRATIVE HISTORY
Chapter 121-1. ORGANIZATION.
- Rule 121-1-.01. Organization of the Board; Membership.
- Rule 121-1-.02. Meetings.
- Rule 121-1-.03. Administration of Rules and Regulations.

Chapter 121-2. QUALIFICATIONS FOR LICENSURE.
- Rule 121-2-.01. Application for Statewide License.
- Rule 121-2-.02. Confidentiality of Applicant and Examination Information.
- Rule 121-2-.03. Statewide License by Reciprocity.
- Rule 121-2-.04. Renumbered as Rule 121-3-.06.
- Rule 121-2-.05. Renumbered as Rule 121-2-.03.
- Rule 121-2-.06. Review Course for Re-examination.
- Rule 121-2-.07. Statewide Utility Contractor License.
- Rule 121-2-.08. Statewide Utility Manager Certificate.
- Rule 121-2-.09. Statewide Utility Foreman Certificate.
- Rule 121-2-.10. Utility Foreman Safety Training Course.
- Rule 121-2-.11. Statewide Plumber Medical Gas Piping Systems Certification.
- Rule 121-2-.12. Licensure for Military Spouses and Transitioning Service Members.

Chapter 121-3. APPLICATION FOR LICENSURE.
- Rule 121-3-.01. Statewide Electrical Contractor License.
- Rule 121-3-.02. Statewide Master and Journeyman Plumber License.
- Rule 121-3-.03. Applicant Review Course.

Rule 121-3-.04. Conditioned Air Contractor License.
Rule 121-3-.05. Display of Business Registration Number.
Rule 121-3-.06. Statewide Low-Voltage Contractor License.
Chapter 121-4. LICENSE ISSUANCE, RENEWAL, REINSTATEMENT, EXPIRATION, AND ACTIVATION.
Rule 121-4-.01. Issuance.
Rule 121-4-.02. Renewal, Reinstatement, and Expiration.
Rule 121-4-.03. Continuing Education for Conditioned Air Contractors.
Rule 121-4-.04. Continuing Education for Master and Journeyman Plumbers.
Rule 121-4-.05. Continuing Education for Electrical Contractors.
Rule 121-4-.06. Renumbered as Rule 121-4-.04.
Rule 121-4-.07. Renumbered as Rule 121-4-.05.
Chapter 121-5. DISCIPLINARY PROCEEDING.
Rule 121-5-.01. Disciplinary Proceeding.
Rule 121-5-.02. Unprofessional Conduct, Defined.
Chapter 121-6. BUSINESS REGISTRATION.
Rule 121-6-.01. Business Registration.
Rule 121-6-.02. Repealed.
Rule 121-6-.03. Utility Branch Offices.
Rule 121-6-.04. Renumbered as Rule 121-3-.05.
Rule 121-6-.05. Grace Period for Utility Contractors.

ADMINISTRATIVE HISTORY

The **Administrative History** following each Rule gives the date on which the Rule was originally filed and its effective date, as well as the date on which any amendment or repeal was filed and its effective date. Principal abbreviations used in the Administrative History are as follows:

f. - filed

eff. - effective

R. - Rule (Abbreviated only at the beginning of the control number)

Ch. - Chapter (Abbreviated only at the beginning of the control number)

ER. - Emergency Rule

Rev. - Revised

Note: Emergency Rules are listed in each Rule's Administrative History by Emergency Rule number, date filed and effective date. The Emergency Rule will be in effect for 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule is adopted, as specified by the Agency.

Emergency Rule 121-1-1-0.1, entitled "Organization" containing Rule 121-1-1-0.1-.01, was filed on July 28, 1980, effective July 22, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of permanent Rules covering the same subject matter superseding said Emergency Rule, as specified by the Agency. (This Emergency Rule will not be published; copies may be obtained from the Agency.)

Emergency Rule 121-2-1-0.2, entitled "License Requirements," containing Rule 121-2-1-0.2-.01, was filed on July 28, 1980, effective July 22, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of permanent Rules covering the same subject matter superseding said Emergency Rule, as specified by the Agency. (This Emergency Rule will not be published; copies may be obtained from the Agency.)

Emergency Rule 121-3-1-0.3, entitled "Examination and Applications," containing Rules 121-3-1-0.3-.01 through 121-3-1-0.3-.06, was filed on July 28, 1980, effective July 22, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of permanent Rules covering the same subject matter superseding said Emergency Rule, as specified by the Agency. (This Emergency Rule will not be published; copies may be obtained from the Agency.)

Emergency Rule 121-3-2-0.4, entitled "Expiration and Renewal of Licenses," containing Rules 121-3-2-0.4-.01 through 121-3-2-0.4-.03, was filed on July 28, 1980, effective July 22, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of permanent Rules covering the same subject matter superseding said Emergency Rule, as specified by the Agency. (This Emergency Rule will not be published; copies may be obtained from the Agency.)

Emergency Rule 121-3-3-0.5, entitled "Disciplinary Proceedings," containing Rules 121-3-3-0.5-.01 through 121-3-3-0.5-.03, was filed on July 28, 1980, effective July 22, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of permanent Rules covering the same subject matter superseding said Emergency Rule, as specified by the Agency. (This Emergency Rule will not be published; copies maybe obtained from the Agency.)

Emergency Rule 121-4-1-0.6, entitled "Fees," containing Rule 121-4-1-0.6-.01, was filed on July 28, 1980, effective July 22, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of permanent Rules covering the same subject matter superseding said Emergency Rule, as specified by the Agency. (This Emergency Rule will not be published; copies may be obtained from the Agency.)

Emergency Rule 121-1-1-0.1 has been repealed and Emergency Rule 121-1-1-0.7, of the same title, containing Rules 121-1-1-0.7-.01 through 121-1-1-0.7-.03, adopted. Filed September 29, 1980, effective September 25, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of permanent Rules covering the same subject matter superseding said Emergency Rule, as specified by the Agency. (This Emergency Rule will not be published; copies may be obtained from the Agency.)

Emergency Rule 121-2-1-0.8, entitled "Electrical Contractors," containing Rules 121-2-1-0.8-.01 through 121-2-1-0.8-.04, has been adopted. Filed September 29, 1980, effective September 25, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of permanent Rules covering the same subject matter superseding said Emergency Rule, as specified by the Agency. (This Emergency Rule repealed Emergency Rule 121-2-1-0.2.) (This Emergency Rule will not be published; copies may be obtained from the Agency.)

Emergency Rule 121-3-1-0.9, entitled "Master Plumbers and Journeyman Plumbers," containing Rules 121-3-1-0.9-.01 through 121-3-1-0.9-.03, has been adopted. Filed September 29, 1980, effective September 25, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of permanent Rules covering the same subject matter superseding said Emergency Rule, as specified by the Agency. (This Emergency Rule repealed Emergency Rules 121-3-1-0.3, 121-3-2-0.4, and 121-3-3-0.5.) (This Emergency Rule will not be published; copies may be obtained from the Agency.)

Emergency Rule 121-4-1-0.10, entitled "Conditioned Air Contractors," containing Rules 121-4-1-0.10-.01 through 121-4-1-0.10-.03, has been adopted. Filed September 29, 1980, effective September 25, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of permanent Rules covering the same subject matter superseding said Emergency Rule, as specified by the Agency. (This Emergency Rule repealed Emergency Rule 121-4-1-0.6.) (This Emergency Rule will not be published; copies may be obtained from the Agency.)

Emergency Rule 121-1-1-0.7 has been repealed and permanent Chapter 121-1-1, entitled "Organization," containing Rules 121-1-1-.01 through 121-1-1-.03, adopted. Filed November 7, 1980; effective November 27, 1980.

Emergency Rule 121-2-1-0.8 has been repealed and permanent Chapter 121-2-1, entitled "Licensure; Discipline," containing Rules 121-2-1-.01 through 121-2-1-.04, adopted. Filed November 7, 1980; effective November 27, 1980.

Emergency Rule 121-3-1-0.9 has been repealed and permanent Chapter 121-3-1, entitled "Licensure; Discipline," containing Rules 121-3-1-.01 through 121-3-1-.03, adopted. Filed November 7, 1980; effective November 27, 1980.

Emergency Rules 121-3-2-0.4 and 121-3-3-0.5 have been repealed. Filed November 7, 1980; effective November 27, 1980.

Emergency Rule 121-4-1-0.10 has been repealed and permanent Chapter 121-4-1, entitled "Licensure and Registration; Discipline," containing Rules 121-4-1-.01 through 121-4-1-.03, adopted. Filed November 7, 1980; effective November 27, 1980.

Emergency Rule 121-3-1-0.11, entitled "Licensure; Discipline," was filed on November 10, 1980, effective November 5, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding said Emergency Rule, as specified by the Agency. This Emergency Rule added paragraph (4) to Rule 121-3-1-.03 and relates to prima facie evidence in the revocation or suspension of a license issued to master plumbers and journeyman plumbers under Georgia Laws 1980, p. 1299, et seq. (This Emergency Rule will not be published; copies may be obtained from the Agency.)

Emergency Rule 121-4-1-0.12-.02, entitled "Qualifications for Licensure and Registration," was filed on November 10, 1980; effective November 5, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding said Emergency Rule, as specified by the Agency. This Emergency Rule added subparagraphs (3)(a), (b), and (4)(a), (b) to Rule 121-4-1-.02 and relates to equivalent experience for qualification for licensure and registration for conditioned air contractors. (This Emergency Rule will not be published; copies may be obtained from the Agency.)

Emergency Rule 121-3-1-0.13, entitled "Licensure; Discipline," containing Rule 121-3-1-0.13-.01, was filed on January 26, 1981, effective January 26, 1981, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. (This Emergency Rule repealed paragraph 121-3-1-0.13-.01(7) and adopted a new paragraph (7); said Emergency Rule will not be published; copies may be obtained from the Agency.)

Emergency Rule 121-2-0.14, entitled "Qualifications for Licensure," containing Rules 121-2-0.14-.01 through 121-2-0.14-.04, relating to qualifications for licensure for Statewide Electrical Contractor License, Statewide Master and Journeyman Plumber License, Statewide Conditioned Air Contractor License, and Local Geographical Area License, was filed on April 28, 1981, effective April 22, 1981, the date of adoption, to remain in effect for a period of 120 days or until the effective date of permanent Rules covering the same subject matter superseding said Emergency Rule, as specified by the Agency. (Said Emergency Rule renumbered Chapter 121-2-1 as 121-2.) (This Emergency Rule will not be published; copies may be obtained from the Agency.)

Emergency Rule 121-3-0.15, containing Rules 121-3-0.15-.01 and 121-3-0.15-.02, relating to application for statewide license and application for local geographical area license, was filed on April 28, 1981, effective April 22, 1981, the date of adoption, to remain in effect for a period of 120 days or until the effective date of permanent Rules covering the same subject matter superseding said Emergency Rule, as specified by the Agency. (Said Emergency Rule renumbered Chapter 121-3-1 as 121-3.) (This Emergency Rule will not be published; copies may be obtained from the Agency.)

Emergency Rule 121-4-0.16, containing Rules 121-4-0.16-.01 through 121-4-0.16-.03, relating to issuance, renewal and expiration, and replacement of licenses, was filed on April 28, 1981, effective April 22, 1981, the date of adoption, to remain in effect for a period of 120 days or until the effective date of permanent Rules covering the same subject matter superseding said Emergency Rule, as specified by the Agency. (Said Emergency Rule renumbered Chapter 121-4-1 as 121-4.) (This Emergency Rule will not be published; copies may be obtained from the Agency.)

Emergency Rule 121-5-0.17, containing Rule 121-5-0.17-.01, relating to disciplinary proceeding, was filed on April 28, 1981, effective April 22, 1981, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding said Emergency Rule, as specified by the Agency. (This Emergency Rule will not be published; copies may be obtained from the Agency.)

Emergency Rule 121-6-0.18, containing Rule 121-6-0.18-.01 relating to business registration, was filed on April 28, 1981, effective April 22, 1981, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding said Emergency Rule, as specified by the Agency. (This Emergency Rule will not be published; copies may be obtained from the Agency.)

Chapter 121-1-1 has been repealed and a new Chapter 121-1, entitled "Organization," containing Rules 121-1-.01 through 121-1-.03, adopted. Filed July 30, 1981; effective August 19, 1981.

Emergency Rule 121-2-0.14 has been repealed and permanent Chapter 121-2, entitled "Qualifications for Licensure," containing Rules 121-2-.01 through 121-2-.04, adopted. Filed July 30, 1981; effective August 19, 1981.

Emergency Rule 121-3-0.15 has been repealed and permanent Chapter 121-3, entitled "Application for Licensure," containing Rules 121-3-.01 and 121-3-.02, adopted. Filed July 30, 1981; effective August 19, 1981.

Emergency Rule 121-4-0.16 has been repealed and permanent Chapter 121-4, entitled "Issuance, Renewal, and Expiration," containing Rules 121-4-.01 through 121-4-.03, adopted. Filed July 30, 1981; effective August 19, 1981.

Emergency Rule 121-5-0.17 has been repealed and permanent Chapter 121-5, entitled "Disciplinary Proceedings," containing Rule 121-5-.01, adopted. Filed July 30, 1981; effective August 19, 1981.

Emergency Rule 121-6-0.18 has been repealed and permanent Chapter 121-6, entitled "Business Registration," containing Rule 121-6-.01, adopted. Filed July 30, 1981; effective August 19, 1981.

Emergency Rule 121-4-0.19 was filed on March 2, 1982; effective March 3, 1982, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. (Said Emergency

Rule added paragraph (4) to Rule 121-4-.02, relating to renewal of license remaining delinquent for more than three (3) years by payment of all missing and current renewal fees no later than June 30, 1982.) (Said Emergency Rule expired June 30, 1982.)

Rule 121-2-.02 has been amended by the adoption of paragraph (3). Filed December 8, 1982; effective January 1, 1983, as specified by the Agency.

Rule 121-2-.04 has been repealed. Filed December 8, 1982; effective January 1, 1983, as specified by the Agency.

Rule 121-3-.01 has been amended by the repeal of paragraph (2) and by the adoption of a new paragraph (2). Filed December 8, 1982; effective January 1, 1983, as specified by the Agency.

Rule 121-3-.02 has been repealed. Filed December 8, 1982; effective January 1, 1983, as specified by the Agency.

Rule 121-4-.02 has been amended by the repeal of paragraph (2) and by the adoption of a new paragraph (2). Filed December 8, 1982; effective January 1, 1983, as specified by the Agency.

Rule 121-4-.04 has been adopted. Filed February 11, 1983; effective March 3, 1983. The following Emergency Rules were filed on March 22, 1983; effective March 16, 1983, the date of adoption, to remain in effect for a period of 120 days or until the effective date of permanent Rules covering the same subject matter superseding these Emergency Rules, as specified by the Agency: 121-1-0.20, entitled "Organization"; 121-2-0.21, entitled "Qualifications for Licensure;" 121-3-0.22, entitled "Applications for Licensure;" 121-4-0.23, entitled "Issuance, Renewal, and Expiration;" 121-5-0.24, entitled "Disciplinary Proceeding;" and 121-6-0.25, entitled "Business Registration." (These Emergency Rules will not be published; copies may be obtained from the Agency.) (Said Emergency Rules, with the exception of Emergency Rule 121-2-0.21-.04, expired July 13, 1983.)

Emergency Rule 121-2-0.26, containing Rule 121-2-0.26-.04, was filed on May 24, 1983; effective May 18, 1983, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. Said Emergency Rule relates to statewide licensing without examination and repeals Emergency Rule 121-2-0.21-.04. (This Emergency Rule will not be published; copies may be obtained from the Agency.)

Chapter 121-1 has been repealed and a new Chapter 121-1 of the same title, containing Rules 121-1-.01 through 121-1-.03, adopted. Filed July 13, 1983; effective August 2, 1983.

Rules 121-2-.01, 121-2-.02, and 121-2-.03 have been repealed and new Rules of the same numbers adopted. Filed July 13, 1983; effective August 2, 1983.

Chapter 121-3 has been repealed and a new Chapter 121-3, of the same title, containing Rules 121-3-.01 and 121-3-.02, adopted. Filed July 13, 1983; effective August 2, 1983.

Chapter 121-4 has been repealed and a new Chapter 121-4, of the same title, containing Rules 121-4-.01 through 121-4-.04, adopted. Filed July 13, 1983; effective August 2, 1983.

Chapter 121-5 has been repealed and a new Chapter 121-5, of the same title, containing Rule 121-5-.01, adopted. Filed July 13, 1983; effective August 2, 1983.

Emergency Rule 121-2-0.26-.04 has been repealed and a new Rule 121-2-.04 adopted. Filed August 18, 1983; effective September 7, 1983.

Rule 121-6-.01 has been repealed and a new Rule 121-6-.01 adopted. Filed February 1, 1984; effective February 21, 1984.

Rule 121-2-.03 has been amended by the repeal of subparagraphs (2)(a) and (2)(c). Filed July 31, 1984; effective August 20, 1984.

Rule 121-3-.01 has been amended by the adoption of paragraph (4). Filed July 31, 1984; effective August 20, 1984.

Emergency Rules 121-1-0.27, which repealed subparagraph 121-1-.01(d) and adopted new subparagraphs 121-1-0.27-.01(d) and (e); 121-2-0.28, which repealed Rule 121-2-.04 and adopted new Rules 121-2-0.28-.04 and 121-2-0.28-.05; 121-3-0.29, which repealed Rule 121-3-.02 and adopted new Rule 121-3-0.29-.02; and, 121-4-0.30, which repealed Rule 121-4-.02 and adopted a new Rule 121-4-0.30-.02; all filed on July 31, 1984; effective July 25, 1984, the date of adoption, to remain in effect for a period of 120 days or until the effective date of permanent Rules covering the same subject matter superseding these Emergency Rules, as specified by the Agency. These Emergency Rules have been adopted to implement the Act 1238 passed by the 1984 session of the General Assembly for the statewide regulation of low-voltage contractors. (These Emergency Rules will not be published; copies may be obtained from the Agency.)

Emergency Rules 121-2-0.31-.04 and 121-6-0.32-.02 have been adopted. Filed October 5, 1984, effective September 26, 1984, the date of adoption, to remain in effect for a period of 120 days or until the effective date of permanent Rules covering the same subject matter superseding these Emergency Rules, as specified by the Agency. Said Emergency Rules relate to the regulation of Low-Voltage Contractors and are adopted to implement Act 1238 passed by the 1984 session of the General Assembly. (These Emergency Rules will not be published; copies may be obtained from the Agency.)

Emergency Rule 121-1-0.27 has been repealed and Rule 121-1-.01 amended by the adoption of new subparagraphs (d) and (e). Filed October 12, 1984; effective November 1, 1984.

Emergency Rule 121-2-0.28 has been repealed and new Rules 121-2-.04 and 121-2-.05 adopted. Filed October 12, 1984; effective November 1, 1984.

Emergency Rule 121-3-0.29 has been repealed and a new Rule 121-3-.02 adopted. Filed October 12, 1984; effective November 1, 1984.

Emergency Rule 121-4-0.30 has been repealed and a new Rule 121-4-.02 adopted. Filed October 12, 1984; effective November 1, 1984.

Emergency Rule 121-2-0.31, which adopted paragraph 121-2-0.31-.04(3) was filed on October 5, 1984; having become effective September 26, 1984, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule superseding this Emergency Rule, as specified by the Agency. Said Emergency Rule relates to the regulation of Low-Voltage Contractors and was adopted to implement Act 1238. (This Emergency Rule will not be published; copies may be obtained from the Agency.) (Emergency Rule 121-2-0.31 expired January 24, 1985.)

Emergency Rule 121-6-0.32-.02 was filed on October 5, 1984; effective September 26, 1984, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule superseding this Emergency Rule, as specified by the Agency. Said Emergency Rule relates to the regulation of Low-Voltage Contractors and is adopted to implement Act 1238. (This Emergency Rule will not be published; copies may be obtained from the Agency.) (This Emergency Rule expired January 24, 1985.)

Emergency Rule 121-4-0.33-.01, which adopted paragraph (3), was filed on May 29, 1985, effective May 22, 1985, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. Said Emergency Rule relates to the regulation of Low-Voltage Contractors and was adopted to implement Act 1238. (This Emergency Rule will not be published; copies may be obtained from the Agency.)

Rule 121-2-.04 has been amended by the adoption of paragraph (3). Filed May 30, 1985; effective June 19, 1985.

Rule 121-2-.06 has been adopted. Filed May 30, 1985; effective June 19, 1985.

Rule 121-3-.01 has been amended by the adoption of paragraph (5). Filed May 30, 1985; effective June 19, 1985.

Emergency Rule 121-4-0.34 containing paragraph 121-4-0.34-.02(3) adopted. Filed June 11, 1985; effective June 7, 1985, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent paragraph containing the same subject matter superseding this Emergency Rule, as specified by the Agency. This paragraph replaces paragraph 121-4-.02(3) which was repealed in error on July 25, 1984. (Said Emergency Rule expired October 4, 1985.)

Rule 121-4-.02 has been amended by the adoption of paragraph (3). Filed October 11, 1985; effective October 31, 1985.

Rule 121-2-.04 has been amended by the repeal of paragraph (2). Filed February 21, 1986; effective March 13, 1986.

Rule 121-6-.02 has been adopted. Filed February 21, 1986; effective March 13, 1986.

Paragraph 121-3-.01(2) has been repealed by the adoption of Emergency Rule 121-3-0.35-.01(2). Filed June 6, 1986; effective June 6, 1986, to remain in effect for a period of 120 days or until the effective date of a permanent paragraph covering the same subject matter superseding this Emergency Rule, as specified by the Agency. Said Emergency Rule concerns application fee for statewide license. (Said Emergency Rule will not be published; copies may be obtained from the Agency.)

Emergency Rule 121-4-0.36-.01, superseding Rule 121-4-.01 was filed on June 6, 1986; effective June 6, 1986, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. This Emergency Rule concerns the issuance of licenses. (Said Emergency Rule will not be published; copies may be obtained from the Agency.)

Emergency Rule 121-3-0.35-.01 and paragraph 121-3-.01(5) have been repealed and new paragraphs 121-3-.01(2) and (5) adopted. Filed September 4, 1986; effective September 24, 1986.

Emergency Rule 121-4-0.36-.01 has been repealed and a new Rule 121-4-.01 adopted. Filed September 4, 1986; effective September 24, 1986.

Rule 121-2-.04 has been amended by the adoption of paragraph (2). Filed September 29, 1987; effective October 19, 1987.

Rule 121-2-.04 has been amended by the repeal of paragraph (2) and by the adoption of a new paragraph (2). Filed May 27, 1988; effective June 16, 1988.

Rule 121-2-.05 has been repealed and a new Rule 121-2-.05 adopted. Filed May 27, 1988; effective June 16, 1988.

Rule 121-2-.06 has been repealed. Filed May 27, 1988; effective June 16, 1988.

Rule 121-3-.02 has been repealed. Filed May 27, 1988; effective June 16, 1988.

Rule 121-2-.01 has been amended by the repeal of paragraph (2) and by the adoption of new paragraphs (2) and (3). Filed December 6, 1988; effective December 26, 1988.

Rule 121-5-.01 has been repealed and a New Rule of the same title adopted. Filed February 27, 1989; effective March 19, 1989.

Rule 121-5-.02 has been adopted. Filed February 27, 1989; effective March 19, 1989.

Rule 121-2-.03 has been repealed and new Rule of the same title adopted. Filed August 24, 1989; effective September 13, 1989.

Rule 121-2-.05 has been amended. Filed October 25, 1989; effective November 14, 1989.

Rule 121-2-.01 has been amended. Filed October 26, 1989; effective November 15, 1989.

Rule 121-2-.02(3) has been repealed and readopted and paragraphs (4) through (7) adopted. Filed October 26, 1989; effective November 15, 1989.

Rule 121-3-.01 has been amended by the adoption of paragraph (6). Filed October 26, 1989; effective November 15, 1989.

Rule 121-2-.03 has repealed paragraph (2) and adopted a new paragraph (2). Filed February 22, 1990; effective March 14, 1990.

Chapter 121-3 has been repealed and a new Chapter of the same title adopted. Filed February 22, 1990; effective March 14, 1990.

Rules 121-2-.01 and 121-2-.03 have been amended. Filed January 31, 1991 effective February 20, 1991.

Rule 121-5-.02(f) has been adopted. Filed January 31, 1991; effective February 20, 1991.

Rule 121-3-.01(4) and (5) has been adopted. Filed June 6, 1991; effective June 26, 1991.

Rule 121-4-.02(4) and (5) has been adopted. Filed June 6, 1991; effective June 26, 1991.

Rule 121-6-.03 has been adopted. Filed June 6, 1991; effective June 26, 1991.

Rule 121-4-02(1), (2) has been amended. Filed July 9, 1991; effective July 29, 1991.

Rule 121-4-.05 entitled "Continuing Education" adopted. Filed October 10, 1991; effective October 30, 1991.

Rule 121-2-.03(2) has been amended and Rule 121-6-.04 adopted. Filed September 16, 1992; effective October 6, 1992.

Rule 121-1-.01 has been repealed and a new Rule, same title, adopted. Filed December 10, 1992; effective December 30, 1992.

Rules 121-3-.01, .03(1); 121-4-.01, 121-5-.01, 121-6-.01(1), .04(1) have been amended. Filed December 10, 1992; effective December 30, 1992.

Rule 121-6-.02 has been repealed and Rule 121-6-.03 has been renumbered to 121-6-.02. Filed March 2, 1993; effective March 22, 1993.

Rules 121-2-.01 to .05, 121-3-.01, 121-5-.02, 121-6-.01 have been amended; 121-2-.06 has been repealed and a new Rule adopted. 121-2-.07 to .10, 121-6-.03, .05 have been adopted. Filed June 18, 1993; effective July 8, 1993.

Rule 121-4-.02 has been amended and 121-4-.06 entitled "Revision" has been adopted. Filed September 3, 1993; effective September 23, 1993.

Rules 121-2-.02(1), (2); .03(1), .07(c); 121-3-.03(1) have been amended. Filed December 2, 1993; effective December 22, 1993.

Emergency Rules 121-2-0.37-.07 and 121-2-0.37-.09 was filed on May 5, 1994, effective April 28, 1994, the date of adoption, to remain in effect for 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. Said Emergency Rule was adopted to comply with HB 1596 amending the requirements for utility contractor license and utility foreman certificate. (Said Emergency Rule will not be published; copies may be obtained from the Agency.)

Rule 121-2-.02(1) has been amended. Emergency Rule 121-2-0.37-.07 has been repealed and a new Rule 121-2-.07 has been adopted. Emergency Rule 121-2-0.37-.09(2) has been repealed and a new Rule 121-2-.09(2) has been adopted. Rule 121-4-.02(9) has been repealed. Rule 121-4-.06 has been repealed and a new Rule entitled "Continuing Education for Master & Journeyman Plumbers," adopted. Rule 121-5-.02(g) has been amended. Filed June 27, 1994; effective July 17, 1994.

Rules 121-2-.04(3), 121-5-.02 have been amended and 121-6-.01 has been repealed and a new Rule, same title, adopted. Filed March 7, 1996; effective March 27, 1996.

Rules 121-6-.02(3) and 121-6-.04(3) have been amended. Filed August 23, 1996; effective September 12, 1996.

Rule 121-2-.11 has been adopted and 121-4-.06 amended. Filed September 13, 1996; effective October 3, 1996.

Rule 121-4-.02(8) has been amended; paragraph (9) and Rule 121-4-.07 have been adopted. Filed December 4, 1996; effective December 24, 1996.

Rules 121-4-.05(4), .06(3), .07(4) and 121-5-.01 have been amended. Filed November 13, 1998; effective December 3, 1998.

Rule 121-2-.11 has been repealed and a new Rule, same title adopted. Filed June 29, 1999; effective July 19, 1999.

Rule 121-2-.01 has been amended; Rule 121-6-.04 has been repealed and new Rule adopted. Filed January 14, 2000; effective February 3, 2000.

Rule 121-2-.03 has been repealed and a new Rule adopted. Filed June 29, 2005; effective July 19, 2005.

Rule 121-2-.08 has been repealed and a new Rule adopted. Filed February 25, 2008; effective March 16, 2008.

Rule 121-2-.08 has been repealed and a new Rule adopted. File July 13, 2011; effective August 2, 2011.

Rule 121-2-.07 and 121-2-.09 amended. F. Aug. 14, 2012; eff. Sep. 3, 2012.

Rule 121-2-.08 repealed and readopted. F. Aug. 14, 2012; eff. Sep. 3, 2012.

Rule 121-2-.10 amended. Rule 121-2-.12 adopted. F. Oct. 13, 2017; eff. Nov. 2, 2017.

Rules 121-1-.02, .03, 121-4-.02, 121-5-.02 amended; Rules amended and renumbered: 121-2-.01, .02 to 121-3-.01, .02, 121-2-.03 to 121-3-.04, 121-2-.04 to 121-3-.06; 121-2-.05 to 121-2-.03, 121-3-.01, .02, to 121-2-.01, .02, 121-4-.05, .06, .07 to 121-4-.03, .04, .05, 121-6-.04 to 121-3-.05, respectively; Rules 121-4-.03, 121-4-.04, 121-6-.02 repealed; Chapter 121-4 title changed from "Issuance, Renewal, and Expiration" to "License Issuance, Renewal, Reinstatement, Expiration, and Inactivation." F. Feb. 27, 2025; eff. Mar. 19, 2025.

Cite as Ga. Comp. R. & Regs. R. dept. 121, ADMINISTRATIVE HISTORY

Chapter 121-1. ORGANIZATION.

Rule 121-1-.01. Organization of the Board; Membership.

The State Construction Industry Licensing Board shall consist of members appointed by the Governor, subject to confirmation by the Senate, as provided by O.C.G.A. 43-14-3.

Cite as Ga. Comp. R. & Regs. R. 121-1-.01
Authority: Ga. L. 1983, pp. 427-429; O.C.G.A. Secs. 43-14-3; 43-14-5.
History. Original Rule entitled "Organization of the Board," was filed as Emergency Rule 121-1-1-0.1-.01 on July 28, 1980; effective July 22, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule 121-1-1-0.1-.01 repealed and Emergency Rule 121-1-1-0.7-.01, of the same title, adopted. Filed September 29, 1980; effective September 25, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule repealed and permanent Rule of the same title adopted. Filed November 7, 1980; effective November 27, 1980.

Amended: Rule 121-1-1-.01 repealed and Rule 121-1-.01, entitled "Organization of the Board; Membership," adopted. Filed July 30, 1981; effective August 19, 1981.
Amended: Rule repealed by Emergency Rule 121-1-0.20-.01. Filed March 22, 1983; effective March 16, 1983, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. (Said Emergency Rule expired July 13, 1983.)
Amended: Rule repealed and a new Rule of the same title adopted. Filed July 13, 1983; effective August 2, 1983.
Amended: Emergency Rule 121-1-0.27 filed July 31, 1984; effective July 25, 1984, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. (Said Emergency Rule repealed subparagraph (d) and adopted new subparagraphs (d) and (e).)
Amended: Emergency Rule 121-1-0.27 repealed and permanent subparagraphs (d) and (e) adopted. Filed October 12, 1984; effective November 1, 1984.
Repealed: New Rule, same title, adopted. F. Dec. 10, 1992; eff. Dec. 30, 1992.

Rule 121-1-.02. Meetings.

(1) Regular Board meetings shall be held on dates as scheduled by the Board. Regular Division meetings shall be held on dates as scheduled by the respective Division.

(2) Special Board meetings shall be scheduled by the Division Director upon request by the Chairman or upon the recommendation of a majority of the Board members, by giving each member at least ten (10) days' notice of the time, place, and purpose of the meeting. By consent of a majority of the Board members and the Chairman, a special meeting may be called with less than ten (10) days' notice.

(3) Special Division meetings shall be scheduled by the Division Director upon request by the respective Chairman or upon the recommendation of a majority of the respective Division, by giving each member at least ten (10) days' notice of the time, place, and purpose of the meeting. By consent of a majority of the members of the respective Division and the respective Chairman, a special meeting may be called with less than ten (10) days' notice.

(4) For Board meetings, the quorum required shall be fifty percent (50%) of the members of the Board. For the Division meetings, the quorum required shall be three (3) members of the respective Division.

(5) Board and Division Chairs will be elected and serve in accordance with O.C.G.A. 43-14-4.

Cite as Ga. Comp. R. & Regs. R. 121-1-.02
Authority: O.C.G.A. §§ 43-1-2, 43-14-4, 50-13-3.
History. Original Rule entitled "Meetings," was filed as Emergency Rule 121-1-1-0.7-.02 on September 29, 1980; effective September 25, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule repealed and permanent Rule of the same title adopted. Filed November 7, 1980; effective November 27, 1980.
Amended: Rule 121-1-1-.02 repealed and Rule 121-1-.02, of the same title adopted. Filed July 30, 1981; effective

August 19, 1981.
Amended: Rule repealed by Emergency Rule 121-1-0.20-.02. Filed March 22, 1983; effective March 16, 1983, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. (Said Emergency Rule expired July 13, 1983.)
Amended: Rule repealed and a new Rule of the same title adopted. Filed July 13, 1983; effective August 2, 1983.
Amended: F. Feb. 27, 2025; eff. Mar. 19, 2025.

Rule 121-1-.03. Administration of Rules and Regulations.

Rules and Regulations pertaining to the administration of the State Construction Industry Licensing Board shall be administered by the Executive Director through the Division Director, Professional Licensing Boards Division of the Office of the Secretary of State.

Cite as Ga. Comp. R. & Regs. R. 121-1-.03
Authority: O.C.G.A. §§ 43-1-2, 43-14-4, 50-13-3.
History. Original Rule entitled "Administration of Rules and Regulations" was filed as Emergency Rule 121-1-1-0.7-.03 on September 29, 1980; effective September 25, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule repealed and permanent Rule of the same title adopted. Filed November 7, 1980; effective November 27, 1980.
Amended: Rule 121-1-1-.03 repealed and a new Rule 121-1-.03 of the same title adopted. Filed July 30, 1981; effective August 19, 1981.
Amended: Rule repealed by Emergency Rule 121-1-0.20-.03. Filed March 22, 1983; effective March 16, 1983, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. (Said Emergency Rule expired July 13, 1983).
Amended: Rule repealed and a new Rule of the same title adopted. Filed July 13, 1983; effective August 2, 1983.
Amended: F. Feb. 27, 2025; eff. Mar. 19, 2025.

Chapter 121-2. QUALIFICATIONS FOR LICENSURE.

Rule 121-2-.01. Application for Statewide License.

(1) Applications for license or certification must be completed in full on a form approved by the Division and submitted with the required fee.

(2) The application fee shall be set by the Board in order to recover costs associated with processing the application. Fees shall be published in a separate schedule and will be made available to all applicants. The application fee is non-refundable, unless otherwise approved by the Executive Director, Deputy Division Director, or Division Director.

(3) Applicants for license or certification must notify the Board, prior to becoming licensed, of any findings or pleas of guilty or pleas under nolo contendere or under the "First Offender Act" for the commission of any felony or misdemeanor, other than minor traffic

violations, except that any misdemeanor committed more than five years prior to application need only be reported upon request.

(4) The Divisions of the Board may take disciplinary action on the license or certification of any person guilty of a felony or any crime involving moral turpitude or crime involving a violation of the Georgia Controlled Substances Act.

(5) A qualified applicant with a disability as defined by the Americans With Disabilities Act may request in writing for consideration an accommodation for testing and submit appropriate documents, as indicated in the *Request for Disability Accommodation Guidelines*.

Cite as Ga. Comp. R. & Regs. R. 121-2-.01
Authority: O.C.G.A. §§ 43-1-19, 43-14-2, 43-14-5, 43-14-6, 43-14-8.1, 43-14-8.2, 43-14-8.3.
History. Original Rule entitled "Fees," was filed as Emergency Rule 121-2-1-0.2-.01 on July 28, 1980; effective July 22, 1980, the date of adoption, to remain in effect for a period for 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule repealed and Emergency Rule 121-2-1-0.8-.01 entitled "Qualifications for Licensure," adopted. Filed September 29, 1980; effective September 25, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule repealed and permanent Rule entitled "Qualifications for Licensure" adopted. Filed November 7, 1980; effective November 27, 1980.
Amended: Rule repealed by Emergency Rule 121-2-0.14-.01, entitled "Statewide Electrical Contractor License." Filed April 28, 1981; effective April 22, 1981, the date of adoption, to remain in effect for a period for 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule repealed and permanent Rule 121-2-.01 of same title, adopted. Filed July 30, 1981; effective August 19, 1981.
Amended: Rule repealed by Emergency Rule 121-2-0.21-.01. Filed March 22, 1983; effective March 16, 1983, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. (Said Emergency Rule expired July 13, 1983.)
Amended: Rule repealed and a new Rule of the same title adopted. Filed July 13, 1983; effective August 2, 1983.
Amended: Filed December 6, 1988; effective December 26, 1988.
Repealed: New Rule of same title adopted. F. Oct. 26, 1989; eff. Nov. 15, 1989.
Amended: F. Jan. 31, 1991; eff. Feb. 20, 1991.
Amended: F. Jun. 18, 1993; eff. July 8, 1993.
Amended: New Rule entitled "Application for Statewide License" (i.e., Rule 121-3-.01 renumbered as Rule 121-2-.01). F. Feb. 27, 2025; eff. Mar. 19, 2025.

Rule 121-2-.02. Confidentiality of Applicant and Examination Information.

Applications for examination and the names of applicants shall be confidential and shall not be disclosed without written authorization from the applicant and approval by the appropriate division. Personal references submitted by third parties as part of an application shall not be disclosed to the applicant without written authorization from the person who submitted the reference and approval by the appropriate division.

Cite as Ga. Comp. R. & Regs. R. 121-2-.02
Authority: O.C.G.A. §§ 43-1-3, 43-14-6, 43-14-8.1.
History. Original Rule entitled "Application and Examination for Licensure" adopted as ER. 121-2-0.8-.02. F. Sept. 29, 1980; eff. Sept. 25, 1980, the date of adoption.
Amended: Permanent Rule of same title adopted. F. Nov. 7, 1980; eff. Nov. 27, 1980.
Amended: ER. 121-2-0.14-.02 entitled "Statewide Master and Journeyman Plumber License" adopted. F. Apr. 28, 1981; eff. Apr. 22, 1981, the date of adoption.
Amended: Permanent Rule of same title adopted. F. July 30, 1981; eff. August 19, 1981.
Amended: F. Dec. 8, 1982; eff. Jan. 1, 1983, as specified by the Agency.
Amended: ER. 121-2-0.21-.02 adopted. F. Mar. 22, 1983; eff. Mar. 16, 1983, the date of adoption.
Amended: Permanent Rule adopted. F. July 13, 1983; eff. August 2, 1983.
Amended: F. Oct. 26, 1989; eff. Nov. 15, 1989.
Amended: F. June 18, 1993; eff. July 8, 1993.
Amended: F. Dec. 2, 1993; eff. Dec. 22, 1993.
Amended: F. June 27, 1994; eff. July 17, 1994.
Amended: New Rule entitled "Confidentiality of Applicant and Examination Information" (i.e., Rule 121-3-.02 renumbered as Rule 121-2-.02). F. Feb. 27, 2025; eff. Mar. 19, 2025.

Rule 121-2-.03. Statewide License by Reciprocity.

(1) The respective Divisions may enter into a formal written agreement with other state licensing Boards to offer licenses by Endorsement or by Reciprocity.

(2) A person may be issued a Conditioned Air Contractor, Electrical Contractor, Low Voltage Contractor, Master Plumber, Journeyman Plumber, or Utility Manager license by submitting a completed application, fee, and evidence that they hold a current out-of-state license in an appropriate classification, with said license having been granted based on the applicant passing an examination issued and conducted by a licensing board qualifying under this rule. The applicant must demonstrate through documentation that he or she meets the prerequisite experience requirements and must submit other documentation as may be requested by the Board.

(3) To qualify for purposes of this rule, an out-of-state licensing board must conduct examinations and have requirements that are substantially equal to the examination and requirements of this Board at the time the application for license is filed, provided that a similar privilege is offered to persons licensed under this Board. The type and classification of license issued will be determined by this Board based on the requirements of the other licensing board.

(4) The appropriate division of the Board may deny a license under this rule if it appears that the applicant is attempting to circumvent the requirements of Georgia law by first becoming licensed in another state, or if the applicant has been the subject of disciplinary action in the state in which licensed or has committed any act which would be grounds for disciplinary action in this State.

(5) Persons licensed under grandfather provisions who have not passed an examination conducted by a licensing board qualifying under paragraph (2) of this rule will not qualify for license under this rule.

Cite as Ga. Comp. R. & Regs. R. 121-2-.03
Authority: O.C.G.A. §§ 43-14-5, 43-14-6.
History. Original Rule entitled "Issuance, Renewal and Expiration of Licenses" adopted as ER. 121-2-0.8-.03. F. Sept. 29, 1980; eff. Sept. 25, 1980, the date of adoption.
Amended: Permanent Rule of same title adopted. F. Nov. 7, 1980; eff. Nov. 27, 1980.
Amended: ER. 121-2-0.14-.03 entitled "Statewide Conditioned Air Contractor License" adopted. F. Apr. 28, 1981; eff. Apr. 22, 1981, the date of adoption.
Amended: Permanent Rule of same title adopted. F. July 30, 1981; eff. August 19, 1981.
Amended: ER. 121-2-0.21-.03 adopted. F. Mar. 22, 1983; eff. Mar. 16, 1983, the date of adoption.
Amended: Permanent Rule adopted. F. July 13, 1983; eff. August 2, 1983.
Amended: F. July 31, 1984; eff. August 20, 1984.
Repealed: New Rule of same title adopted. F. Aug. 24, 1989; eff. Sept. 13, 1989.
Amended: F. Feb. 22, 1990; eff. Mar. 14, 1990.
Amended: F. Jan. 31, 1991; eff. Feb. 20, 1991.
Amended: F. Sept. 16, 1992; eff. Oct. 6, 1992.
Amended: F. June 18, 1993; eff. July 8, 1993.
Amended: F. Dec. 2, 1993; eff. Dec. 22, 1993.
Repealed: New Rule entitled "Conditioned Air Contractor License" adopted. F. June 29, 2005; eff. July 19, 2005.
Amended: New Rule entitled "Statewide License by Reciprocity" (i.e., Rule 121-2-.05 entitled "Statewide License by Endorsement" renumbered as Rule 121-2-.03 with title change). F. Feb. 27, 2025; eff. Mar. 19, 2025.

Rule 121-2-.04. Renumbered as Rule 121-3-.06.

Cite as Ga. Comp. R. & Regs. R. 121-2-.04
Authority: O.C.G.A. §§ 43-14-2, 43-14-5, 43-14-6.
History. Original Rule entitled "Disciplinary Proceedings" was filed as Emergency Rule 121-2-1-0.8-.04 on September 29, 1980; effective September 25, 1980, the date of adoption, to remain in effect for 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule repealed and permanent Rule of the same title adopted. Filed November 7, 1980; effective November 27, 1980.
Amended: Rule repealed by Emergency Rule 121-2-0.14-.04 entitled "Local Geographical Area License." Filed April 28, 1981; effective April 22, 1981, the date of adoption to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule 121-2-0.14-.04 repealed and permanent Rule 121-2-.04 of the same title, adopted. Filed July 30, 1981; effective August 19, 1981.
Amended: Rule repealed. Filed December 8, 1982; effective January 1, 1983, as specified by the Agency.
Amended: Emergency Rule 121-2-0.21-.04 entitled "Statewide License Without Examination" was filed on March 22, 1983; effective March 16, 1983, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule 121-2-0.21-.04 repealed and Emergency Rule 121-2-0.26-.04 adopted. Filed May 24, 1983; effective May 18, 1983, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule 121-2-0.26-.04 repealed and a permanent Rule of the same title, adopted. Filed August 17, 1983; effective September 7, 1983.
Amended: Emergency Rule 121-2-0.28 was filed on July 31, 1984; effective July 25, 1984, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. (Said Emergency Rule repealed Rule 120-2-.04 and adopted a new Rule 120-2-.04.)
Amended: Emergency Rule 121-2-0.28 repealed and a new Rule entitled "Statewide Low Voltage Contractor License" adopted. Filed October 12, 1984; effective November 1, 1984.

Amended: Emergency Rule 121-2-0.31-.04(3) filed on October 5, 1984; effective September 26, 1984, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule superseding this Emergency Rule, as specified by the Agency. This Emergency Rule expired January 24, 1985.
Amended: Filed May 30, 1985; effective June 19, 1985.
Amended: Filed February 21, 1986; effective March 13, 1986.
Amended: Filed September 29, 1987; effective October 19, 1987.
Amended: Filed May 27, 1988; effective June 16, 1988.
Amended: F. Jun. 18, 1993; eff. July 8, 1993.
Amended: F. Mar. 7, 1996; eff. Mar. 27, 1996.
Amended: Rule renumbered as 121-3-.06. F. Feb. 27, 2025; eff. Mar. 19, 2025.

Rule 121-2-.05. Renumbered as Rule 121-2-.03.

Cite as Ga. Comp. R. & Regs. R. 121-2-.05
Authority: O.C.G.A. §§ 43-14-5, 43-14-6.
History. Original Rule entitled "Statewide Low-Voltage Contractor License Without Examination" was adopted as Emergency Rule 121-2-0.28-.05. Filed July 31, 1984; effective July 25, 1984, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule repealed and a permanent Rule of the same title adopted. Filed October 12, 1984; effective November 1, 1984.
Amended: Rule repealed and a new Rule entitled "Statewide License by Endorsement" adopted. Filed May 27, 1988; effective June 16, 1988.
Amended: F. Jun. 18, 1993; eff. July 8, 1993.
Amended: Rule renumbered as 121-2-.03. F. Feb. 27, 2025; eff. Mar. 19, 2025.

Rule 121-2-.06. Review Course for Re-examination.

(1) Any applicant for conditioned air contractor, electrical contractor, master plumber, or journeyman plumber who takes and fails the examination twice after July 1, 1989, must present satisfactory evidence to the appropriate division of the board that the applicant has completed a board approved review course before such applicant will be scheduled for a third examination. If such applicant fails the examination a third time, the applicant shall not be required to complete additional courses prior to taking subsequent examinations.

(2) Any applicant for a low-voltage license or a certificate as a utility manager who takes and fails the examination twice may complete a board approved review course. If such course is completed, then evidence of such completion may be submitted to the appropriate division.

(3) To be approved, an outline of the review course must be submitted to the appropriate division of the board. Such outline must list the topics covered, the actual time of instruction, the name of the instructor, and other information determined necessary for division review. The review course must meet one of the following:

(a) a course which covers code requirements conducted by a college, postsecondary technical school, or a military service; or

(b) a course of a minimum of 6 hours of actual instruction, conducted by an instructor who holds a contractor or master license in the appropriate trade and who has prior teaching or training experience acceptable to the appropriate division. The course must cover the following topics:

1. a review of examination topics;

2. a review of examinations references;

3. instruction on code, calculations, and other examination topics;

4. instructions on testing skills;

5. instructions on study and examination preparation skills; and 6. other related topics acceptable to the division; or

(c) a course of a minimum of 6 hours of actual instruction related to code or industry practices, conducted by an instructor who holds a contractor or master license in the appropriate trade and who has prior teaching and training experience acceptable to the appropriate division.

(d) a correspondence course related to code or industry practices, the successful completion of which is determined by a written evaluation, which is acceptable to the division; or

(4) A review course may be disapproved under this Rule if the appropriate division determines that the course does not meet the requirements of Paragraph (2) of this Rule, or that the course does not provide adequate instruction in assisting the candidates to prepare for the examination, or that persons associated with the course violated or assisted in violations of the licensure law, Board Rules, or examination procedures. Persons desiring the division to reconsider its decision concerning approval of a course must submit the request in writing within thirty (30) days of being notified of the decision. Such persons may request to meet with the appropriate division to provide additional information concerning the course. The decision of the appropriate division of the Board concerning approval of review courses is final.

Cite as Ga. Comp. R. & Regs. R. 121-2-.06
Authority: O.C.G.A. Secs. 43-14-5, 43-14-6.
History. Original Rule entitled "Statewide License by Endorsement" adopted. F. May 30, 1985; eff. June 19, 1985.
Repealed: F. May 27, 1988; eff. June 16, 1988.
Amended: New Rule entitled "Review Course for Re-examination" adopted. F. Oct. 25, 1989; eff. Nov. 14, 1989.
Repealed: New Rule of same title adopted. F. June 18, 1993; eff. July 8, 1993.

Rule 121-2-.07. Statewide Utility Contractor License.

(1) The applicant for statewide utility contractor examination must submit a completed application which:

(a) Indicates if the applicant is a sole proprietorship, partnership, or corporation and, if a partnership or corporation, lists the names and addresses of the partners or officers and when and where formed or incorporated.

(b) Includes a copy of the safety policy adopted by the applicant. The safety policy must state the applicant's concern and support of safety, active and continuing efforts to provide a safe working environment, compliance with state and federal safety requirements, maintenance of a safety program, and requirements for regularly scheduled safety meetings for all field personnel.

(c) Includes a statement attesting to the employment of at least one current utility manager certificate holder on a regular, full-time basis to supervise the applicant's utility work by each permanent office.

(2) The utility contractor must notify the division in writing within five (5) days of the severance of connection between such utility contractor and the utility manager certificate holder or holders upon whom the qualification of the utility contractor rests.

Cite as Ga. Comp. R. & Regs. R. 121-2-.07
Authority: O.C.G.A. Secs. 43-14-5, 43-14-6, 43-14-8.2.
History. Original Rule entitled "Statewide Utility Contractor License and Foreman Certification" adopted. F. June 18, 1993; eff. July 8, 1993.
Amended: F. Dec. 2, 1993; eff. Dec. 22, 1993.
Amended: ER. 121-2-0.37-.07 adopted. F. May 5, 1994; eff. April 28, 1994, the date of adoption.
Amended: Permanent Rule adopted. F. June 27, 1994; eff. July 17, 1994.
Amended: Retitled "Statewide Utility Contractor License.
Amended." F. Aug, 14, 2012; eff. September 3, 2012.

Rule 121-2-.08. Statewide Utility Manager Certificate.

(1) Applicants for statewide utility manager certificate must:

(a) submit a completed application;

(b) meet the prerequisite experience requirement, as defined in this Rule;

(c) pay the required fees;

(d) and obtain a score of seventy (70) on the utility manager examination.

(2) Applicants for utility manager certificate must have a minimum of 2 years of experience as a licensed utility foreman in the State of Georgia or equivalent experience from another state as a manager or foreman in the field and a minimum of 3 years total experience for the construction, erection, alteration, or repair of utility systems at least five feet underground, including but not limited to 12 hours of actual instruction from a board-approved safety training course.

(3) Applicants for a statewide utility manager certificate must submit notarized letters on company letterhead from their employers listed in Part II - Experience Record on the Application for Certification as a Utility Manager to verify their experience record in the field for the minimum duration required for certification by this rule.

Cite as Ga. Comp. R. & Regs. R. 121-2-.08
Authority: O.C.G.A. Secs. 43-1-25, 43-14-5, 43-14-6, 43-14-8.3, 43-14-25.
History. Original Rule entitled "Statewide Utility Manager Certificate" adopted. F. June 18, 1993; eff. July 8, 1993.
Repealed: New Rule of same title adopted. F. Feb. 25, 2008; eff. Mar. 16, 2008.
Repealed: New Rule of same title adopted. F. Jul. 13, 2011; eff. Aug. 2, 2011.
Amended: F. Aug. 14, 2012; eff. Sept. 3, 2012.

Rule 121-2-.09. Statewide Utility Foreman Certificate.

(1) Applicants for a statewide utility foreman certificate must submit a completed application with the required fee, which documents the successful completion of a division approved course of safety training as detailed in section 121-2-.10 of the board rules.

(2) Applicants for a statewide utility foreman certificate must have at least one (1) year of experience in the field in the construction, erection, alteration or repair of utility systems at least five feet underground to be eligible for this certification.

(3) Applicants for a statewide utility foreman certificate must submit notarized letters on company letterhead from their employers listed in Part II - Experience Record on the Application for Certification as a Utility Foreman to verify their experience record in the field for the minimum duration required for certification by this rule.

Cite as Ga. Comp. R. & Regs. R. 121-2-.09
Authority: O.C.G.A. Secs. 43-14-5, 43-14-6, 43-14-8.4.
History. Original Rule entitled "Statewide Utility Foreman Certificate" adopted. F. June 18, 1993; eff. July 8, 1993.
Amended: ER. 121-2-0.37-.09 adopted. F. May 5, 1994; eff. April 28, 1994, the date of adoption.
Amended: Permanent Rule adopted. F. June 27, 1994; eff. July 17, 1994.
Amended: F. Aug. 14, 2012; eff. Sept. 3, 2012.

Rule 121-2-.10. Utility Foreman Safety Training Course.

(1) The Safety Training Course required of persons applying for utility foreman certification must be a course with at least 12 hours of actual instruction including Competent Person in Trenching and Excavation and Confined Space Entry Training. The course must give adequate instruction on methods of design of protective systems, procedures for conducting initial inspections, soil assessment methods, methods for checking for the presence of fissures, methods of assessing the capacity of the system to resist load, methods of assessing the stability of adjoining structures, and methods of conducting daily inspections and inspection based on changing circumstances, as covered by 29CFP11926(P). The course instructor must have field experience, training experience, and educational background and have completed a Safety Training Course, acceptable to the division.

(2) In order to be approved as a Safety Training Course, the course outline and procedures, participate workbook, and instructor's qualifications must be submitted to the utility division. If the course and the instructor are acceptable to the division, the course will receive probationary approval for one year. Continuation of the approval beyond the initial one year period will be based on the board review of the course and instructor, any audit by the division of the course, participants attending. As a condition of approval, the division reserves the right to have members or staff attend courses unannounced and without charge. If the division determines that the course is not adequate or the instructor is not qualified, the division may cancel its approval at any time. If the course or instructor are not accepted by OSHA as adequate for competent person training, or confined space entry training, the division may cancel its approval of the course or instructor at any time. Persons conducting a course for which approval has been denied or canceled may request to meet with the division to discuss the course.

Cite as Ga. Comp. R. & Regs. R. 121-2-.10
Authority: O.C.G.A. §§ 43-1-25; 43-14-5, 43-14-6, 43-14-8.4.
History. Original Rule entitled "Utility Foreman Safety Training Course" adopted. F. Jun. 18, 1993; eff. July 8, 1993.
Amended: F. Oct. 13, 2017; eff. Nov. 2, 2017.

Rule 121-2-.11. Statewide Plumber Medical Gas Piping Systems Certification.

(1) Medical gas piping is any piping system purveying oxygen, nitrous oxide, medical compressed air, nitrogen, carbon dioxide, or other nonflammable medical gas and/or a vacuum piping within a medical, dental, or other health care facility including a laboratory within a health care facility.

(2) To obtain a Statewide Medical Gas Piping Certification to install, maintain, alter, or repair medical gas piping systems a person must:

(a) Hold a current Georgia master or journeyman plumber license;

(b) Successfully complete a 32 hour division approved medical gas piping certification program in compliance with American Society of Sanitary Engineers 6000 series based on the National Fire Protection Association Standard on Gas and Vacuum Systems (National Fire Protection Association 99) currently approved by the State Fire Marshal. Program must include:

1. a minimum of 24 hours classroom instruction; and

2. a written examination and braze testing as per American Society of Mechanical Engineers Section IX or American Welding Society B2.2. Braze test must be performed on a minimum of 1 1/2" type "L" tubing; and

(c) complete and return an application form with documentation of successful completion of a division approved Medical Gas Piping Certification Program.

(3) The STATEWIDE MEDICAL GAS PIPING CERTIFICATION will become void if one or more of the following occurs:

(a) The Georgia master or journeyman plumber license becomes inactive, suspended or revoked;

(b) The STATEWIDE MEDICAL GAS PIPING CERTIFICATION is surrendered; or

(c) The STATEWIDE MEDICAL GAS PIPING CERTIFICATION holder fails to perform brazing during each 12 month period. The certificate holder must maintain and submit to the board office upon request documentation of having performed such brazing for the previous 2 years. Such documentation must be signed by a licensed plumber who witnessed the brazing.

If the statewide medical gas piping certificate holder fails to braze to the piping procedure as outlined by National Fire Protection Association 99 during each 12 months, the certificate holder shall be required to pass a braze test as per American Society of Mechnical Engineers. Section IX or American Welding Such braze test must be conducted by a division approved medical gas piping certification program.

Cite as Ga. Comp. R. & Regs. R. 121-2-.11
Authority: O.C.G.A. Secs. 43-14-5, 43-14-6.
History. Original Rule entitled "Statewide Plumber Medical Gas Piping Systems Certification" adopted. F. Sept. 13, 1996; eff. Oct. 3, 1996.
Repealed: New Rule, same title adopted. F. Jun. 29, 1999; eff. July 19, 1999.

Rule 121-2-.12. Licensure for Military Spouses and Transitioning Service Members.

(1) As used in the rule:

(a) "License" means the definition provided in O.C.G.A. § 43-1-34 to include a document, permit, certificate of registration, or other authorization issued by or on behalf of the State Construction Industry Licensing Board;

(b) "Military" means the United States armed forces, including the National Guard;

(c) "Military spouse" means a spouse of a service member or transitioning service member;

(d) "Service member" means an active or reserve member of the armed forces, including the National Guard.

(e) "Transitioning service member" means a member of the military on active duty status or on separation leave who is within 24 months of retirement or 12 months of separation.

(2) Effective July 1, 2017, military spouses and transitioning service members may qualify for expedited processing of the license application by showing that the applicant is a military spouse or transitioning service member and that the applicant has paid the fee and meets the requirements for a license under the law and rules for the type of license for which the applicant has applied.

Cite as Ga. Comp. R. & Regs. R. 121-2-.12
Authority: O.C.G.A. §§ 43-1-19; 43-1-25; 43-1-34; 43-14-5; 43-14-6; 43-1-8; 43-14-8.2; 43-14-15; 43-14-16.
History. Original Rule entitled "Licensure for Military Spouses and Transitioning Service Members" adopted. F. Oct. 13, 2017; eff. Nov. 2, 2017.

Chapter 121-3. APPLICATION FOR LICENSURE.

Rule 121-3-.01. Statewide Electrical Contractor License.

(1) Statewide Class I Electrical Contractor licenses are restricted to electrical contracting involving single-phase electrical installations that do not exceed 200 amperes at the service drop or the service lateral. Class II Electrical Contractor licenses are unrestricted.

(2) To obtain a statewide Class I or Class II Electrical Contractor license, a person must be at least 21 years of age, submit a completed application, meet the experience requirements as described in this rule, obtain a minimum score of seventy (70) on the appropriate examination, and pay the fees required by the Board.

(3) An applicant must submit three (3) references on the required form from persons who can attest to the applicant's electrical experience to the satisfaction of the Division. At least

one of the three references must be from a licensed electrical contractor who shall include his or her registration number on the form.

(4) Applicants for statewide Electrical Contractor license must document a minimum of 4 years of Primary experience in the electrical field as would be covered by the Georgia Electrical Code or the National Electrical Code.

(a) Primary Experience shall mean working experience gained through the direct installation of electrical systems and directly related activities of a type covered by the National Electrical Code. The public welfare and overall life safety responsibility require that an electrical contractor have actual in-the-field experience and be competent in all phases of electrical work.

(5) Applicants may be credited up to one (1) year of experience based on Secondary Experience or Education. Secondary Experience time will be credited at a rate of fifty percent (50%). (For example, three (3) years of Primary Experience and two (2) years of Secondary Experience would meet the 4 years of required experience.)

(a) Secondary Experience shall mean work or training experience related to electrical contracting work involving electrical systems covered by the National Electrical Code. Examples of Secondary Experience include:

(i) Instruction received on electrical installation, theory, and code by a full-time secondary or post-secondary instructor in an established class at a recognized learning center.

(ii) Inspection of electrical wiring by a full-time municipal or county inspector.

(iii) Electrical engineering design by a registered professional engineer.

(iv) Work performed for a licensed electrical contractor with the applicant having sole responsibility in at least three (3) of the following areas: estimating; project management; scheduling and assigning work; preparing progress charts (CPM or other flow charts); sales and cash flow responsibilities such as budgetary, preparation of pay request, and invoices.

(v) Installation of electrically lighted signs.

(b) Education may be applied toward the experience requirements as follows:

(i) Completion of a 2-year academic diploma program as 2 years of experience.

(ii) Completion of a 2-year academic certificate program offered by a vocational-technical school as 2 years of experience.

(6) Applicants for Class II Licenses must document experience with installations in excess of single phase, 200 amperes systems.

(7) Class I applicants must document experience in at least five (5) of the following, plus item (h), and Class II applicants must document work experience in all of the following areas:

(a) Installation of raceway systems, including pull boxes, junction boxes, conduit bodies and the connections in the system and to cabinets, panelboards, switchboards, and boxes, which meet all Code use and installation requirements.

(b) Installation of conductors, including flexible cords, cables, splices, taps, terminations, bonding jumpers, overcurrent protective devices, and metering devices, in cabinets, panelboards, switchboards, boxes, and conduit, which meet all Code use and installation requirements, such as to sizing, ampacity, and voltage.

(c) Installation of service entrances, metering devices, cabinets, switchboards, service risers and fasteners, overcurrent protective devices, disconnecting means, ground electrodes, main bonding jumpers, and ground fault protectors which all meet Code installation requirements, such as to sizing, rating, clearances, and weatherproofing.

(d) Installation of motors and generators with feeders, branch circuits, overcurrent protective devices, disconnect means, and controllers, all of which meet Code installation requirements, such as sizing, rating, usage, and location.

(e) Installation of switches, disconnects, and controls that supply lighting fixtures, appliances, electrical circuits, controls for heating and air conditioning equipment, and other utilization and general use equipment, according to use and Code installation requirements.

(f) Installation of materials and equipment required for use in special occupancies according to use and Code installation requirements, as defined by Chapter 5 of the National Electrical Code.

(g) Bonding of interior metal piping systems, installation of properly sized equipment grounding conductors, grounding of exposed noncurrent carrying metal parts of electrical equipment, and protection of grounding conductors from physical damage.

(h) Determination of general lighting loads, minimum branch circuits, minimum ampacity of conductors in feeder and branch circuits, maximum allowable conductor fill for raceways, net loads, using specified or optional methods, rates or demand factors, and derating factors given in the Code.

(8) Applicants who can demonstrate six (6) years of electrical contracting experience to the satisfaction of the Division are not required to demonstrate Primary Experience gained through the direct installation of electrical systems.

(a) Applicants shall notify the Division that he or she has the necessary knowledge of technology and related work experience for the license Class for which they are applying.

(b) Education will be credited at a rate of 50%, and no more than two (2) years of experience may be based on Education. (For example, four (4) years of experience and four (4) years of education would meet the required six (6) years of experience.)

(c) Applicants shall provide at least one (1) reference from a licensed architect, professional engineer, or electrical engineer who shall include his or her licensed number on the form and can attest to the applicant's submitted experience.

(9) Nothing in these rules shall be construed to permit the unlicensed practice of Electrical Contracting.

Cite as Ga. Comp. R. & Regs. R. 121-3-.01
Authority: O.C.G.A. §§ 43-14-1, 43-14-5, 43-14-6, 43-14-8.
History. Original Rule entitled "Applications" was filed as Emergency Rule 121-3-1-0.3-.01 on July 28, 1980; effective July 22, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule 121-3-1-0.3-.01 repealed and Emergency Rule 121-3-1-0.9-.01 entitled "Application and Examination for Licensure," adopted. Filed September 29, 1980; effective September 25, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule repealed and permanent Rule of same title adopted. Filed November 7, 1980; effective November 27, 1980.
Amended: Emergency Rule 121-3-1-0.13-.01 was filed on January 26, 1981, effective January 21, 1981, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. (Said Emergency Rule repealed paragraph (7) and adopted a new paragraph (7).)
Amended: Rule repealed by Emergency Rule 121-3-0.15-.01 entitled "Application for Statewide License." Filed April 28, 1981; effective April 22, 1981, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule 121-3-0.15-.01 repealed and permanent Rule 121-3-.01, of same title, adopted. Filed July 30, 1981; effective August 19, 1981.
Amended: Filed December 8, 1982; effective January 1, 1983, as specified by the Agency.
Amended: Rule repealed by Emergency Rule 121-3-0.22-.01. Filed March 22, 1983; effective March 16, 1983, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. (Said Emergency Rule expired July 13, 1983.)
Amended: Rule repealed and a new Rule of same title adopted. Filed July 13, 1983; effective August 2, 1983.
Amended: Filed July 31, 1984; effective August 20, 1984.
Amended: Filed May 30, 1985; effective June 19, 1985.
Amended: Emergency Rule 121-3-0.35 containing paragraph 121-3-0.35-.01(2) was filed and effective on June 6, 1986, to remain in effect for a period of 120 days or until the adoption of a new paragraph superseding this

Emergency Rule, as specified by the Agency.
Amended: Emergency Rule repealed and Rule amended. Filed September 4, 1986; effective September 24, 1986.
Amended: F. Oct. 26, 1989; eff. Nov. 15, 1989.
Repealed: New Rule of same title adopted. F. Feb. 22, 1990; eff. Mar. 14, 1990.
Amended: F. Jun. 6, 1991; eff. Jun. 26, 1991.
Amended: F. Dec. 10, 1992; eff. Dec. 30, 1992.
Amended: F. Jun. 18, 1993; eff. July 8, 1993.
Amended: New Rule entitled "Statewide Electrical Contractor License" (i.e., Rule 121-2-.01 renumbered as Rule 121-3-.01). F. Feb. 27, 2025; eff. Mar. 19, 2025.

Rule 121-3-.02. Statewide Master and Journeyman Plumber License.

(1) Statewide Class I Master Plumber licenses are limited to plumbing involving single-family dwellings and one-level dwellings designed for not more than two families and commercial structures not to exceed 10,000 square feet in area. Statewide Class II Master Plumber licenses are unrestricted.

(2) To obtain a statewide Class I or Class II Master Plumber or a statewide Journeyman Plumber license, a person must submit a completed application, meet the experience requirement, obtain a minimum score of seventy (70) on the appropriate examination, and pay the required fees.

(3) An applicant must provide the names of three (3) persons who are licensed as plumbers and can attest to the applicant's plumbing experience to the satisfaction of the Division. For Class I, at least one (1) of the three (3) references must be a licensed Master Plumber. For Class II, at least two (2) references must be from licensed Master Plumbers.

(4) Applicants for statewide Master Plumber license must document a minimum of five (5) years of experience in plumbing work as would be covered by items of the Georgia State Plumbing Code, with at least two (2) of the five (5) years being licensed as a Journeyman Plumber. Applicants for Class II Master Plumber license must also document experience in commercial or industrial plumbing.

(5) Applicants for statewide Journeyman Plumbers license must document a minimum of one (1) year of experience in plumbing work as would be covered by items of the Georgia State Plumbing Code. Such experience may be Primary or Secondary experience as defined in this section.

(6) Primary Experience shall mean working experience gained through the direct installation of plumbing systems and directly related activities of a type that would be covered by the Georgia State Plumbing Code and under the supervision of a licensed Master Plumber. Examples of Primary Experience include installation of plumbing pipes and fixtures by a plumbing contractor, Master Plumber, Journeyman Plumber, plumbing foreman, plumbing superintendent, a military plumber with a rank of at least a 3rd class petty officer or E-4 noncommissioned officer.

(7) Secondary Experience shall mean work experience gained while engaged in work or training related to the installation of plumbing and directly related activities that would be covered by the Georgia State Plumbing Code. Examples of Secondary Experience include:

(a) Plumbing work performed by a maintenance employee of a county water department or public works department.

(b) Inspection of plumbing by a full-time municipal or county inspector.

Cite as Ga. Comp. R. & Regs. R. 121-3-.02
Authority: O.C.G.A. §§ 43-14-5, 43-14-6, 43-14-8.
History. Original Rule entitled "Conduct of Examination," was filed as Emergency Rule 121-3-1-0.3-.02 on July 28, 1980; effective July 22, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule repealed and Emergency Rule 121-3-1-0.9-.02, entitled "Issuance, Expiration and Renewal of Licenses," adopted. Filed September 29, 1980; effective September 25, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule repealed and permanent Rule of the same title adopted. Filed November 7, 1980; effective November 27, 1980.
Amended: Rule repealed by Emergency Rule 121-3-0.15-.02, entitled "Application for Local Geographical Area License." Filed on April 28, 1981; effective April 22, 1981, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule repealed and permanent Rule 121-3-.02 of same title adopted. Filed July 30, 1981; effective August 19, 1981.
Amended: Rule repealed. Filed December 8, 1982; effective January 1, 1983, as specified by the Agency.
Amended: Rule entitled "Application for Statewide License Without Examination" was filed as Emergency Rule 121-3-0.22-.02 on March 22, 1983; effective March 16, 1983, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. (Said Emergency Rule expired July 13, 1983.)
Amended: Rule repealed and a new Rule of the same title adopted. Filed July 13, 1983; effective August 2, 1983.
Amended: Rule repealed by Emergency Rule 121-3-0.29 and a new Rule entitled "Application for Statewide Low-Voltage Contractor License Without Examination" adopted. Filed July 31, 1984; effective July 25, 1984, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule repealed and a permanent Rule of same title adopted. Filed October 12, 1984; effective November 1, 1984.
Amended: Rule repealed. Filed May 27, 1988; effective June 16, 1988.
Repealed: New Rule, entitled "Confidentiality of Applicant and Examination Information" adopted. F. Feb. 22, 1990; eff. Mar. 14, 1990.
Amended: New Rule entitled "Statewide Master and Journeyman Plumber License" (i.e., Rule 121-2-.02 renumbered as Rule 121-3-.02). F. Feb. 27, 2025; eff. Mar. 19, 2025.

Rule 121-3-.03. Applicant Review Course.

(1) Any applicant for conditioned air contractor, electrical contractor, master plumber, or journeyman plumber license who takes and fails the examination twice after July 1, 1989,

must submit documentation of completion of a review course before being scheduled for a third examination. The review course must meet the qualifications under board Rule 121-2-.06. The documentation of completion must include:

(a) the name of the school;

(b) the course title;

(c) the name and license number of the instructor if the course was conducted by other than a college or postsecondary technical school;

(d) the topics covered by the course;

(e) the number of instruction hours; and

(f) the date of completion.

Cite as Ga. Comp. R. & Regs. R. 121-3-.03
Authority: Ga. L. 1980, pp. 1299-1314; O.C.G.A. Secs. 43-14-5, 43-14-6.
History. Original Rule entitled "Oral Examinations" was filed as Emergency Rule 121-3-1-0.3-.03 on July 28, 1980; effective July 22, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule repealed and Emergency Rule 121-3-1-0.9-.03, entitled "Disciplinary Proceedings," adopted. Filed September 29, 1980; effective September 25, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule repealed and a permanent Rule of same title adopted. Filed November 7, 1980; effective November 27, 1980.
Amended: Emergency Rule 121-3-1-0.11-.03 was filed on November 10, 1980; effective November 5, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. This Emergency Rule added paragraph (4) to this Rule. (Emergency Rule 121-3-1-0.11-.03 expired March 4, 1981.)
Amended: Rule repealed by Emergency Rule 121-3-0.15. Filed April 28, 1981; effective April 22, 1981, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule repealed and Rule 121-3-1-.03 repealed. Filed July 30, 1981; effective August 19, 1981.
Repealed: New Rule entitled "Applicant Review Course" adopted. F. Feb. 22, 1990; eff. Mar. 14, 1990.
Amended: F. Dec. 10, 1992; eff. Dec. 30, 1992.
Amended: F. Dec. 2, 1993; eff. Dec. 22, 1993.

Rule 121-3-.04. Conditioned Air Contractor License.

(1) Class I Conditioned Air Contractor licenses are restricted to conditioned air contracting involving conditioned air systems or equipment not exceeding 175,000 BTU of heating and 60,000 BTU of cooling, and Class II licenses are unrestricted. For classifying systems, each complete system in a single installation is to be considered an individual job.

(2) To obtain a Class I (Restricted) or Class II (Non-restricted) Conditioned Air Contractor license, a person must submit a completed application, meet the prerequisite experience requirement, obtain a minimum score of seventy (70) on the appropriate examination, and pay all fees required by the Board.

(3) An applicant must submit three (3) references on the required form from persons who can attest to the applicant's conditioned air experience to the satisfaction of the Division. References must be from an Architect, Professional Engineer, Inspector, or licensed Conditioned Air Contractor who shall include his or her registration or license number on the form.

(4) Applicants must document a minimum of four (4) years of experience for Class I and five (5) years for Class II in conditioned air work of a type covered by the Georgia Heating and Air Conditioning Code, regardless of whether such Code applied to the work in the area or at the time such work was performed by the applicant. Applicants for Class II licenses must document experience with installations of conditioned air systems that exceed 175,000 BTU (net) of heating and 60,000 BTU of cooling.

(5) "Experience" shall mean working experience gained through the direct installation of and responsibility for conditioned air systems and directly related activities of a type covered by the Georgia Heating and Air Conditioning Code (regardless of whether such Code was in effect in the area or at the time the applicant gained such experience.

(a) Experience for Class I shall consist of two (2) years of residential installation experience as a lead mechanic, one year as a service technician, evidence of having an E.P.A. (Environmental Protection Agency) certification, one year of residential supervisory experience, and a completion of a Board-approved heat loss and gain and duct design course.

(b) Experience for Class II shall consist of two (2) years of installation as a lead mechanic with at least one of the years being commercial only, one year as a service technician or service supervisor evidence of having an E.P.A. (Environmental Protection Agency) certification, two years of commercial supervisory experience and a Board-approved heat loss and gain and duct design course.

(6) Education may be applied toward the experience requirements as follows:

(a) completion of a technical school diploma program in engineering or engineering technology may be credited as no more than two (2) years of experience;

(b) completion of a vocational-technical school certificate program may be credited as no more than one (1) year of experience.

(7) All classifications of Conditioned Air Contractor work experience, unless specifically listed in the examples provided in this rule, shall be made by the Board. Such classifications of experience by the Board shall be final except that, within the Board's

sole discretion, an applicant may be allowed to appear before the Board to explain such experience.

Cite as Ga. Comp. R. & Regs. R. 121-3-.04
Authority: O.C.G.A. §§ 43-1-19, 43-1-24, 43-1-25, 43-14-2, 43-14-5, 43-14-6, 43-14-8, 43-14-13.
History. Original Rule entitled "Passing Grade" was filed as Emergency Rule 121-3-1-0.3-.04 on July 28, 1980; effective July 22, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule as specified by the Agency.
Amended: Emergency Rule 121-3-1-0.3-.04 repealed by Emergency Rule 121-3-1-0.9. Filed September 29, 1980; effective September 25, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. (Emergency Rule 121-3-1-0.9-.04 expired January 22, 1981.) (By filing of July 30, 1981, Chapter 121-3-1 was renumbered as 121-3; effective August 19, 1981.)
Adopted: New Rule entitled "Conditioned Air Contractor License" (i.e., Rule 121-2-.03 renumbered as Rule 121-3-.04). F. Feb. 27, 2025; eff. Mar. 19, 2025.

Rule 121-3-.05. Display of Business Registration Number.

Effective December 1, 2021, any business performing conditioned air contracting shall display, as set forth below, the business registration number.

(a) The business registration number is the license number of the qualifying licensee, including the prefix CN or CR preceded by "GA. REG." For example, a licensee holding the license number "CN-555123" would display "GA. REG. CN-555123" as outlined (2), (3), and (4) below.

(b) If a licensee no longer qualifies a business to perform conditioned air contracting, the business shall cease conditioned air contracting until a licensee qualifies the business and all displays of the registration number are changed to include the license number of the new qualifying licensee.

(c) All commercial vehicles used by Conditioned Air Contractors exclusively in the daily operation of their business shall have prominently displayed thereon the business registration number. This number shall be legibly and visibly displayed on both sides of the vehicle in characters at least two inches high.

(d) Any advertisements for conditioned air contracting work covered by these Rules which appear in telephone yellow pages other than a standard listing, in a newspaper, or in printed matter proposing to perform services which is distributed to the public shall have prominently and legibly displayed therein the business registration number.

(e) All invoices and proposal forms used for conditioned air contracting shall have prominently and legibly displayed thereon the business registration number.

Cite as Ga. Comp. R. & Regs. R. 121-3-.05
Authority: O.C.G.A. §§ 43-14-5, 43-14-6, 43-14-8, 43-14-9.

History. Original Rule entitled "Examination Result Appeals" was filed as Emergency Rule 121-3-1-0.3-.05 on July 28, 1980; effective July 22, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule as specified by the Agency.
Amended: Emergency Rule 121-3-1-0.3 repealed by Emergency Rule 121-3-1-0.9. Filed September 29, 1980; effective September 25, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. (Emergency Rule 121-3-1-0.9-.05 expired January 22, 1981.) (By filing of July 30, 1981, Chapter 121-3-1 was renumbered as 121-3; effective August 19, 1981.)
Adopted: New Rule entitled "Display of Business Registration Number" (i.e., Rule 121-6-.04 renumbered as Rule 121-3-.05). F. Feb. 27, 2025; eff. Mar. 19, 2025.

Rule 121-3-.06. Statewide Low-Voltage Contractor License.

(1) Statewide Class LV-A low-voltage contractor licenses are restricted to alarm and general system low-voltage contracting. Statewide Class LV-T low voltage contractors licenses are restricted to telecommunication and general system low-voltage contracting. Statewide Class LV-G low voltage contractor licenses are restricted to general system low-voltage contracting. Statewide Class LV-U low-voltage licenses are unrestricted.

(2) General low-voltage systems mean any electrical systems, other than alarm or telecommunication systems, involving low-voltage wiring, as defined in Code Section 43-14-2(10.3), including, but not limited to stand-alone intercom systems and call alert systems (audio or visual); distribution wiring for alarm systems and telecommunications systems including local area network systems; sound systems; public address systems; the low voltage side of energy management systems; antenna systems and satellite dish systems, except CATV systems that are exempted in Code Section 43-14-13(i); irrigation system wiring; and low voltage lighting.

(3) To obtain a statewide Class LV-A, Class LV-T, Class LV-U, or Class LV-G contractor license, a person must submit a completed application, meet the prerequisite experience requirements, obtain a score of seventy (70) on the appropriate examination, and pay the required fees.

(4) To qualify to take the examination, applicants for statewide low-voltage contractor license must have a minimum of one (1) year of experience in low-voltage wiring in the license category for which the applicant is applying. Completion of courses in electronics through a school of engineering technology or a technical trade school will be credited as experience equivalent to the actual instructional time up to a maximum of six (6) months.

Cite as Ga. Comp. R. & Regs. R. 121-3-.06
Authority: O.C.G.A. §§ 43-14-2, 43-14-5, 43-14-6.
History. Original Rule entitled "Fees" was filed as Emergency Rule 121-3-1-0.3-.06 on July 28, 1980; effective July 22, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule as specified by the Agency.
Amended: Emergency Rule 121-3-1-0.3-.06 repealed by Emergency Rule 121-3-1-0.9. Filed September 29, 1980; effective September 25, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the

Agency. (Emergency Rule 121-3-1-0.9-.06 expired January 22, 1981.) (By filing of July 30, 1981, Chapter 121-3-1 was renumbered as 121-3; effective August 19, 1981.)
Adopted: New Rule entitled "Statewide Low-Voltage Contractor License" (i.e., Rule 121-2-.04 renumbered as Rule 121-3-.06). F. Feb. 27, 2025; eff. Mar. 19, 2025.

Chapter 121-4. LICENSE ISSUANCE, RENEWAL, REINSTATEMENT, EXPIRATION, AND ACTIVATION.

Rule 121-4-.01. Issuance.

Licenses and certifications will be issued upon the appropriate division's determination of the applicants meeting the requirements given in Chapter 121-2 and Chapter 121-3 of these Rules.

Cite as Ga. Comp. R. & Regs. R. 121-4-.01
Authority: O.C.G.A. Secs. 43-14-5, 43-14-6.
History. Original Rule entitled "Application Fees" was filed as Emergency Rule 121-4-1-0.6-.01 on July 28, 1980; effective July 22, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule 121-4-1-0.6-.01 repealed and Emergency Rule 121-4-1-0.10-.01, entitled "Fees," adopted. Filed September 29, 1980; effective September 25, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule repealed and permanent Rule of same title adopted. Filed November 7, 1980; effective November 27, 1980.
Amended: Rule repealed by Emergency Rule 121-4-0.16-.01, entitled "Issuance." Filed April 28, 1981; effective April 22, 1981, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule 121-4-0.16-.01 repealed and permanent Rule 121-4-.01, of the same title, adopted. Filed July 30, 1981; effective August 19, 1981.
Amended: Rule repealed by Emergency Rule 121-4-0.23-.01. Filed March 22, 1983; effective March 16, 1983, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. (Said Emergency Rule expired July 13, 1983.)
Amended: Rule repealed and a new Rule of same title adopted. Filed July 13, 1983; effective August 2, 1983.
Amended: Emergency Rule 121-4-0.33-.01(3) was filed on May 29, 1985; effective May 22, 1985, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. (Said Emergency Rule expired September 18, 1985.)
Amended: Rule repealed and Emergency Rule 121-4-0.36-.01 adopted. Filed and effective June 6, 1986, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. (Said Emergency Rule expired September 18, 1985.)
Amended: Emergency Rule 121-4-0.36-.01 repealed and a new Rule of same title adopted. Filed September 4, 1986; effective September 24, 1986.
Amended: F. Dec. 10, 1992; eff. Dec. 30, 1992.

Rule 121-4-.02. Renewal, Reinstatement, and Expiration.

(1) Licenses and certificates will be renewed biennially by the expiration date as provided by Rules of the Joint Secretary, Professional Licensing Boards Division. The renewal fees, late fees, and reinstatement fees will be set by the Board. Fees will be published in a separate schedule and will be made publicly available.

(2) Persons may apply for renewal by submitting on or before the expiration date a completed renewal application, renewal fee, and other information as may be required by the Board. If not renewed by the expiration date, licenses or certificates shall be deemed invalid. Any person holding such a license or certificate shall not be authorized to engage in the business or profession for which licensed.

(3) Neither the failure of the Board to send nor the failure of the licensee or certificate holder to receive a renewal form or reminder of such renewal date shall excuse the failure to renew the license or certificate.

(4) Persons not renewing a license or certificate on or before the expiration date may apply for renewal during the established late renewal period by submitting the required renewal information, late renewal fee as published on the Fee Schedule, and other information as required by the Board.

(5) Licenses not renewed will be lapsed and will require reinstatement to be in good standing again. Renewal of a lapsed license is at the discretion of the appropriate Division, and such Division may deny or approve such renewal with any conditions it may deem necessary, including retaking of the licensure examination.

(a) Persons may apply for reinstatement of a lapsed license or certificate by submitting a reinstatement application, reinstatement fee, and other information as requested by the Board.

(b) If the reinstatement application is submitted more than 3 years after the expiration date of the license or certificate, the applicant shall submit a reinstatement application, application fee, and any other information requested by the appropriate Division, and the applicant shall be required to take and pass the appropriate examination.

(6) Applications for renewal or reinstatement of licenses and certificates must include the following:

(a) any findings or pleas of guilty or pleas under nolo contendere or under the "First Offender Act" for the commission of any felony or misdemeanor, other than minor traffic violations, made after approval of the previous renewal application or licensure application.

(b) authorization for the division to receive any criminal history record information pertaining to the applicant which may be in the files of any state or local criminal justice agency, with such record being obtained through a Board-approved entity.

(7) Applications for renewal or late renewal of Conditioned Air Contractors, electrical contractors, Master Plumbers and Journeyman Plumbers, and utility contractors licenses shall:

(a) include a statement from the licensee indicating whether continuing education requirements provided for in this Chapter of the Board Rules have been completed. Licensees must submit documentation of completion of the continuing education requirements to the division upon request.

(b) include evidence of completion of 4 hours of continuing education for each year since the last renewal of the license or since the initial issuance of the license if the license has not yet been through a renewal cycle or has not been reinstated if education is required by the Division, as defined in this Chapter for each year since the last renewal of the license.

(8) Divisions may offer an Inactive License Status in accordance with the Joint Secretary Rule 295-15-19.

Cite as Ga. Comp. R. & Regs. R. 121-4-.02
Authority: O.C.G.A §§ 43-1-4, 43-1-19, 43-14-5, 43-14-6.
History. Original Rule entitled "Qualifications for Licensure and Registration" was filed as Emergency Rule 121-4-1-0.10-.02 on September 29, 1980; effective September 25, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule repealed and permanent Rule of same title adopted. Filed November 7, 1980; effective November 27, 1980.
Amended: Emergency Rule 121-4-1-0.12-.02 was filed on November 10, 1980; effective November 5, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Rule repealed by Emergency Rule 121-4-0.16-.02 entitled "Renewal and Expiration." Filed April 28, 1981; effective April 22, 1981, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule 121-4-0.16-.02 repealed and permanent Rule 121-4-.02, of same title, adopted Filed July 30, 1981; effective August 19, 1981.
Amended: Emergency Rule 121-4-0.19 was filed March 2, 1982; effective March 3, 1982, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Filed December 8, 1982; effective January 1, 1983, as specified by the Agency.
Amended: Rule repealed by Emergency Rule 121-4-0.23-.02. Filed March 22, 1983; effective March 16, 1983, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. (Said Emergency Rule expired July 13, 1983.)
Amended: Emergency Rule 121-4-0.30, which repealed the Rule and adopted a new Rule of same title, was filed on July 31, 1984; effective July 25, 1984, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule 121-4-0.30 repealed and a permanent Rule of the same title adopted. Filed October 12, 1984; effective November 1, 1994.
Amended: Emergency Rule 121-4-0.34-.02(3) adopted. Filed June 11, 1985, effective June 7, 1985, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. (Said Emergency Rule expired

October 4, 1985.)
Amended: Filed October 11, 1985; effective October 31, 1985.
Amended: F. Jun. 6, 1991; eff. Jun. 26, 1991.
Amended: F. July 9, 1991; eff. July 29, 1991.
Amended: Rule retitled "Renewal, Reinstatement, and Expiration". F. Sept. 3, 1993; eff. Sept. 23, 1993.
Amended: F. Jun. 27, 1994; eff. July 17, 1994.
Amended: F. Dec. 4, 1996; eff. Dec. 24, 1996.
Amended: F. Feb. 27, 2025; eff. Mar. 19, 2025.

Rule 121-4-.03. Continuing Education for Conditioned Air Contractors.

(1) Conditioned Air Contractors are required to complete, prior to license renewal, continuing education as described in this Rule. Failure to document completion of the continuing education requirements to the satisfaction of the Division of Conditioned Air Contractors shall be grounds for disciplinary action, including denial of renewal of license or revocation of the license.

(2) Any applicant for renewal of a Conditioned Air Contractor license is required to complete four (4) hours of continuing education per year. However, an applicant for renewal who has been initially licensed for less than two (2) years must have completed four (4) hours of continuing education while licensed prior to renewal. An applicant for renewal who has been initially licensed for less than one (1) year is not required to complete continuing education.

(3) Credit for continuing education hours occurs at a rate of one hour for each hour of instruction. For courses that report instructional time in "Continuing Education Units" (CEU), one CEU is defined as 10 hours of credit for this requirement.

(4) Continuing education courses shall be in the areas related to conditioned air contracting concerning safety, technological advances, business management, or government regulations. Such continuing education courses must be conducted by an institution of higher education; vocational-technical school; trade, technical, or accredited college or university; a post-secondary institute under the jurisdiction of the Georgia Board of Technical and Adult Education or the equivalent agency of another state or local government; an organization consisting of members of trade, technical, or professional group; a public utility; or a conditioned air equipment manufacturer. However, courses conducted by manufacturers specifically to promote their products shall not be approved under this Rule.

(5) Applicants for renewal of Conditioned Air Contractors license must report on the application for renewal whether all applicable continuing education requirements have been met. Licensees shall maintain, for at least five (5) years after completion of the course, records confirming attendance at and completion of continuing education courses, including the following information:

(a) school, company, or organization conducting the course;

(b) title of course;

(c) location and date of the course;

(d) course outline or topics covered;

(e) hours of instruction;

(f) documentation of attendance and satisfactory completion.

(6) Licensees must provide to the division the records described in paragraph (5) of this Rule upon request.

(7) The requirements for continuing education may be waived by the Division of Conditioned Air Contractors based on documentation of hardship, disability, or illness which, to the satisfaction of the Division, prevented the applicant from completing the requirements, or under such other circumstances as the Division deems appropriate. The decision of the division as to the waiver of the requirements shall be conclusive.

(8) As provided under O.C.G.A. 43-14-6(d)(5), the continuing education requirements shall not be required of any licensed Conditioned Air Contractor who is a registered professional engineer.

Cite as Ga. Comp. R. & Regs. R. 121-4-.03
Authority: O.C.G.A §§ 43-14-5, 43-14-6.
History. Original Rule entitled "Grounds for Disciplinary Action" was filed as Emergency Rule 121-4-1-0.10-.03 on September 29, 1980; effective September 25, 1980, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule repealed and permanent Rule of same title adopted. Filed November 7, 1980; effective November 27, 1980.
Amended: Rule repealed by Emergency Rule 121-4-0.16-.03, entitled "Replacement." Filed April 28, 1981; effective April 22, 1981, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule 121-4-0.16-.03 repealed and permanent Rule 121-4-.03 of same title, adopted. Filed July 30, 1981; effective August 19, 1981.
Amended: Rule repealed by Emergency Rule 121-4-0.23-.03. Filed March 22, 1983; effective March 16, 1983, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. (Said Emergency Rule expired July 13, 1983.)
Amended: Rule repealed and a new Rule of same title adopted. Filed July 13, 1983; effective August 2, 1983.
Repealed: New Rule entitled "Continuing Education for Conditioned Air Contractors" (i.e., Rule 121-4-.05 renumbered as Rule 121-4-.03). F. Feb. 27, 2025; eff. Mar. 19, 2025.

Rule 121-4-.04. Continuing Education for Master and Journeyman Plumbers.

(1) Any applicant for renewal of master or journeyman license is required to complete a minimum of 8 hours of continuing education within the 24 months prior to the license or certificate expiration date. An applicant for renewal who has been initially licensed for less than two (2) years must have completed four (4) hours of continuing education while licensed prior to renewal. An applicant for renewal who has been initially licensed for less than one (1) year is not required to complete continuing education prior to the applicant's initial renewal.

(2) Continuing education courses shall be in the areas of plumbing installation, design, state codes, products, innovations or new techniques, tools and materials, safety, or work-related legal issues. Courses for Master Plumbers also may be in the areas of environmental or business issues. Such continuing education courses must be conducted by an institute of higher education; vocational-technical school; trade, technical, or professional organization; or institute under the State Board of Technical and Adult Education.

(3) Applicants for renewal of Master or Journeyman Plumber license must report on the application for renewal whether all applicable continuing education requirements have been met. Licensees shall maintain, for at least five (5) years after completion of the course, records confirming attendance at and completion of continuing education courses, including the following information:

(a) school or organization conducting the course;

(b) title of course;

(c) location and date of the course;

(d) course outline or topics covered;

(e) hours of instruction;

(f) documentation of attendance and satisfactory completion.

(4) Licensees must provide to the division the records described in paragraph (5) of this Rule upon request.

Cite as Ga. Comp. R. & Regs. R. 121-4-.04
Authority: O.C.G.A. §§ 43-14-5, 43-14-6.
History. Original Rule entitled "Rosters" was filed on February 11, 1983; effective March 3, 1983.
Amended: Rule repealed by Emergency Rule 121-4-0.23-.04. Filed March 22, 1983; effective March 16, 1983, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. (Said Emergency Rule expired July 13, 1983.)
Amended: Rule repealed and a new Rule of same title adopted. Filed July 13, 1983; effective August 2, 1983.
Repealed: New Rule entitled "Continuing Education for Master and Journeyman Plumbers" (i.e., Rule 121-4-.06 renumbered as Rule 121-4-.04). F. Feb. 27, 2025; eff. Mar. 19, 2025.

Rule 121-4-.05. Continuing Education for Electrical Contractors.

(1) Electrical Contractors are required to complete, prior to license renewal, continuing education as described in this Rule. Failure to document completion of the continuing education requirements to the satisfaction of the Division of Electrical Contractors shall be grounds for disciplinary action, including denial of renewal of the license or revocation of the license.

(2) Any applicant for renewal of an electrical contractor license is required to complete four (4) hours of continuing education per year. However, an applicant for renewal who has been initially licensed for less than two (2) years, but more than 1 year must have completed four (4) hours of continuing education while licensed prior to initial renewal. An applicant for renewal who has been initially licensed for one (1) year or less is not required to complete continuing education prior to initial renewal.

(3) Credit for continuing education hours occurs at a rate of one hour for each hour of instruction.

(4) Continuing education courses shall be in the area related to electrical contracting as prescribed by the division. Such continuing education courses must be conducted by an accredited college or university; a post-secondary institute under the jurisdiction of the Georgia Board of Technical and Adult Education or the equivalent agency of another state or local government; an organization consisting of members of a trade, technical, or professional group; a public utility; or an electrical equipment manufacturer. However, courses conducted by manufacturers specifically to promote their products shall not be approved under this Rule.

(5) Applicants for renewal of electrical contractor license must report on the application for renewal whether all applicable continuing education requirements have been met. Licensees shall maintain, for at least five (5) years after completion of the course, records confirming attendance at and completion of continuing education courses, including the following information:

(a) school, company, or organization conducting the course;

(b) title of the course;

(c) location and date of the course;

(d) course outline or topics covered;

(e) hours of instruction;

(f) documentation of attendance and satisfactory completion.

(6) Licensees must provide to the division the records described in paragraph (5) of this Rule upon request.

(7) The requirements for continuing education may be waived by the Division of Electrical Contractors based on documentation of hardship, disability, or illness which, to the satisfaction of the Division, prevented the applicant from completing the requirements, or under such other circumstances as the Division deems appropriate. The decision of the division as to the waiver of the requirements shall be conclusive.

Cite as Ga. Comp. R. & Regs. R. 121-4-.05
Authority: O.C.G.A §§ 43-14-5, 43-14-6.
History. Original Rule entitled "Continuing Education" adopted. F. Oct. 10, 1991; eff. Oct. 30, 1991.
Amended: Rule retitled "Continuing Education for Air Contractors" F. Nov. 13, 1998 eff. Dec. 3, 1998.
Amended: New Rule entitled "Continuing Education for Electrical Contractors" (i.e., Rule 121-4-.07 renumbered as Rule 121-4-.05). F. Feb. 27, 2025; eff. Mar. 19, 2025.

Rule 121-4-.06. Renumbered as Rule 121-4-.04.

Cite as Ga. Comp. R. & Regs. R. 121-4-.06
Authority: O.C.G.A. §§ 43-14-5, 43-14-6.
History. Original Rule entitled "Revision" adopted. F. Sept. 3, 1993; eff. Sept. 23, 1993.
Repealed: New Rule entitled "Continuing Education for Master and Journeyman Plumbers," adopted. F. Jun. 27, 1994; eff. July 17, 1994.
Amended: F. Sept. 13, 1996; eff. Oct. 3, 1996.
Amended: F. Nov. 13, 1998; eff. Dec. 3, 1998.
Amended: Rule renumbered as 121-4-.04. F. Feb. 27, 2025; eff. Mar. 19, 2025.

Rule 121-4-.07. Renumbered as Rule 121-4-.05.

Cite as Ga. Comp. R. & Regs. R. 121-4-.07
Authority: O.C.G.A §§ 43-14-5, 43-14-6.
History. Original Rule entitled "Continuing Education for Electrical Contractors" adopted. F. Dec. 4, 1996; eff. Dec. 24, 1996.
Amended: F. Nov. 13, 1998; eff. Dec. 3, 1998.
Amended: Rule renumbered as 121-4-.05. F. Feb. 27, 2025; eff. Mar. 19, 2025.

Chapter 121-5. DISCIPLINARY PROCEEDING.

Rule 121-5-.01. Disciplinary Proceeding.

After notice and hearing, a Division may take disciplinary action against a licensee or certificate holder or may refuse to grant, renew, or restore a license or certificate to any person pursuant to O.C.G.A. 43-14-6; and all other appropriate sections of Chapter 14 of Title 43, O.C.G.A. 43-1-19, O.C.G.A. 43-1-27, O.C.G.A. 16-13, O.C.G.A. 50-13 and the Rules of the Board.

Cite as Ga. Comp. R. & Regs. R. 121-5-.01
Authority: Ga. L. 1983, pp. 431-432; O.C.G.A. Secs 43-1-5, 43-1-6, 43-1-19.
History. Original Rule entitled "Disciplinary Proceeding was filed as Emergency Rule 121-5-0.17-.01 on April 28,

1981; effective April 22, 1981, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule 121-5-0.17 -01 repealed and permanent Rule 121-5-.01 of the same title, adopted. Filed July 30, 1981; effective August 19, 1981.
Amended: Rule repealed by Emergency Rule 121-5-0.24-.01. Filed March 22, 1983; effective March 16, 1983, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. (Said Emergency Rule expired July 13, 1983.)
Amended: Rule repealed and a new Rule of same title adopted. Filed July 13, 1983, effective August 2, 1983.
Repealed: New Rule of same tide adopted. F. Feb. 27, 1989; eff. Mar. 19, 1989.
Amended: F. Dec. 10, 1992; eff. Dec. 30, 1992.
Amended: F. Nov. 13, 1998; eff. Dec. 3, 1998.

Rule 121-5-.02. Unprofessional Conduct, Defined.

"Unprofessional conduct" shall include, but not be limited to the following:

(a) Violating local ordinances relating to the performance of contracted work covered by O.C.G.A. Chapter 43-14 including failure to obtain the required permits and inspections required by local ordinance;

(b) Establishing a pattern of charging amounts substantially in excess of any original estimate given by the licensee without having informed the consumer, prior to the accrual of such charges, that the final amount due would or could be substantially in excess of the original estimate;

(c) Knowingly charging for unnecessary work;

(d) Diverting funds or property received or obtained for the completion of a specific contract without the specific authorization of the consumer and/or the contractor for that particular job;

(e) Failing to disclose the name and license number of the person or persons supervising and performing contracted work for a sole proprietorship, partnership, or corporation whenever such information is reasonably requested by the Board or its designee, any other state agency or representative, or any consumer or member of the public.

(f) Failing to register with the Division the name of the business which the licensee or certificate holder qualifies under Chapter 121-6 or failing to notify the Division in writing within five (5) days of the severance of connection with a registered business.

(g) Operating as a utility contractor without employing a person who holds a current utility manager certificate to supervise the work performed by each permanent office.

(h) Registering a sole proprietorship, partnership, limited liability company, or corporation which the Division determines to be in violation of O.C.G.A. 10-1-490, which requires the registration of trade names with the Superior Court.

(i) Failing to provide documentation of the registration with Superior Court of trade names to the division upon request.

Cite as Ga. Comp. R. & Regs. R. 121-5-.02
Authority: O.C.G.A §§ 43-14-5, 43-14-6, 43-14-8.2.
History. Original Rule entitled "Unprofessional Conduct, Defined." F. Feb. 27, 1989; eff. Mar. 19, 1989.
Amended: F. Jan. 31, 1991; eff. Feb. 20, 1991.
Amended: F. Jun. 18, 1993; eff. July 8, 1993.
Amended: F. Jun. 27, 1994; eff. July 17, 1994.
Amended: F. Mar. 7, 1996; eff. Mar. 27, 1996
Amended: F. Feb. 27, 2025; eff. Mar. 19, 2025.

Chapter 121-6. BUSINESS REGISTRATION.

Rule 121-6-.01. Business Registration.

(1) Sole proprietorships, partnerships, or corporations engaging in contracting covered by O.C.G.A. 48-14 must have regularly connected with such business a person holding an appropriate and current license or certificate. Such persons must actually be engaged in the practice of the business on a full-time basis and must provide adequate supervision of and be responsible for the work performed. Such persons may not qualify more than one proprietorship, partnership, or corporation for business registration at any one time. The qualifying licensee or certificate holder must provide supervision while the contracted work is in progress and must be able to respond in a timely manner to problems that may arise while the work done under his license is in progress. A licensee or certificate holder is deemed unable to supervise work or respond to problems during the hours when such licensee is working for another employer. Therefore during the hours the licensee or certificate holder is working for another employer, the sole proprietorship, partnership, or corporation cannot perform contracting work which is dependent upon the supervision of the licensee or certificate holder.

(2) Notwithstanding the penalty that may be imposed under the provisions of O.C.G.A. 10-1-493 for failure to comply with O.C.G.A. 10-1-490, such failure is grounds for disciplinary action. See Rule 121-5-.02(h), Unprofessional Conduct defined.

Cite as Ga. Comp. R. & Regs. R. 121-6-.01
Authority: Ga. L. 1983, p. 434; O.C.G.A. Secs. 43-14-5, 43-14-8.
History. Original Rule entitled "Business Registration," was filed as Emergency Rule 121-6-0.18-.01 on April 28, 1981; effective April 22, 1981, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency.
Amended: Emergency Rule 121-6-0.18-.01 repealed and permanent Rule 121-6-.01 of the same title adopted. Filed

July 30, 1981; effective August 19, 1981.
Amended: Rule repealed by Emergency Rule 121-6-0.25. Filed March 22, 1983; effective March 16, 1983, the data of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. (Said Emergency Rule expired July 13, 1983.)
Amended: Rule repealed and a new Rule of the same title adopted. Filed February 1, 1984; effective February 21, 1984.
Amended: F. Dec. 10, 1992; eff. Dec. 30, 1992.
Amended: F. Jun. 18, 1993; eff. July 8, 1993.
Repealed: New Rule, same title, adopted. F. Mar. 7, 1996; eff. Mar. 27, 1996.
Amended: F. Jan. 14, 2000; eff. Feb. 3, 2000.

Rule 121-6-.02. Repealed.

Cite as Ga. Comp. R. & Regs. R. 121-6-.02
Authority: O.C.G.A. §§ 43-14-5, 43-14-6, 43-14-8, 43-14-9.
History. Original Rule entitled "Branch Offices" was filed as Emergency Rule 121-6-0.32-.02 on October 9, 1984; effective September 26, 1984, the date of adoption, to remain in effect for a period of 120 days or until the effective date of a permanent Rule covering the same subject matter superseding this Emergency Rule, as specified by the Agency. (This Emergency Rule expired January 24, 1985.)
Amended: Rule entitled "Branch Offices" adopted. Filed February 21, 1986; effective March 13, 1986.
Repealed: Rule entitled "Primary Contractors and Subcontractors" renumbered from 121-6-.03. F. Mar. 2, 1993; eff. Mar. 22, 1993.
Amended: F. Aug. 23, 1996; eff. Sept. 12, 1996.
Repealed: F. Feb. 27, 2025; eff. Mar. 19, 2025.

Rule 121-6-.03. Utility Branch Offices.

(1) In cases where a utility contractor has more than one permanent office, then each permanent office shall be registered with the division. At least one person who holds a valid utility manager certificate shall be stationed in each office on a full-time basis and shall oversee the utility contracting work of all employees of that office.

(2) The utility branch office must register with the division by furnishing the name and license number of the utility manager certificate holder. The utility contractor must notify the division in writing within five (5) days of the severance of connection with the qualifying certificate holder.

Cite as Ga. Comp. R. & Regs. R. 121-6-.03
Authority: O.C.G.A. Secs. 43-14-5, 43-14-6, 43-14-8.
History. Original Rule entitled "Primary Contractors and Subcontractors" adopted. F. Jun. 6, 1991; eff. Jun. 26, 1991.
Repealed: F. Mar. 2, 1993; eff. Mar. 22, 1993.
Repealed: Rule entitled "Utility Branch Offices" adopted. F. Jun. 28, 1993; eff. July 8, 1993.

Rule 121-6-.04. Renumbered as Rule 121-3-.05.

Cite as Ga. Comp. R. & Regs. R. 121-6-.04
Authority: O.C.G.A. §§ 43-14-5, 43-14-6, 43-14-8, 43-14-9.
History. Original Rule entitled "Display of Business Registration Number" adopted. F. Sept. 16, 1992; eff. Oct. 6, 1992.
Amended: F. Dec. 10, 1992; eff. Dec. 30, 1992.
Amended: F. Aug. 23, 1996; eff. Sept. 12, 1996.
Amended: F. Jan. 14, 2000; eff. Feb. 3, 2000.

Rule 121-6-.05. Grace Period for Utility Contractors.

(1) In the event that a licensed utility contractor temporarily does not have employed a utility manager certificate holder to oversee the work performed by the contractor, including any branch offices, the contractor must notify the Division of Utility Contractors within 5 days following the last day of employment of the certificate holder. Except as provided in paragraph (4), upon such notice, the division shall grant the utility contractor a 90 day grace period in which to employ a utility manager certificate holder before any action may be taken to revoke the utility contractor's license. If the utility contractor fails to notify the division within 5 days or allows the grace period to expire without employing a utility manager certificate holder to oversee the work, the utility contractor no longer has the right to engage in the business of utility contracting, and failure to employ a certificate holder shall be grounds for revocation or suspension of the utility contractors license.

(2) Utility contractors who are granted a grace period to employ a utility manager certificate holder must report within five (5) days the employment of a certificate holder.

(3) In the event that a licensed utility contractor can show good cause for being unable to employ a utility manager certificate holder within the 90-day grace period, the contractor may apply for one additional 90-day grace period. Such applicant must be submitted to the division at least 15 days prior to the expiration of the original grace period. One additional 90-day grace period may be approved if the contractor can show good cause which is acceptable to the division. Such application must show the contractor's efforts to employ a certificate holder, the reason for the contractor's inability to employ a certificate holder, and the contractor's plan for employing a certificate holder within the next 90 days. Good cause for not having hired a certificate holder may include but is not limited to medical emergencies, natural emergencies, or employee who has a certificate application on file pending approval by the division. To be approved, the division must determine that the failure to hire a certificate holder was beyond the contractor's ability and that the contractor can be expected to hire a certificate holder within the next 90 days.

(4) A utility contractor may not be granted grace periods totaling more than 180 days during any two-year period. The number of days applied to this limit will be determined by the number of days granted and should not be reduced if the contractor employs a certificate holder prior to the expiration of the grace period.

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Authority: O.C.G.A. Secs. 43-14-5, 43-14-6, 43-14-8.
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